



香港大學學生會

The Hong Kong University Students' Union

THE CONSTITUTION OF THE HONG KONG UNIVERSITY STUDENTS' UNION

(Last revised in GP3–GP10 2013)

SECTION I **DEFINITIONS**

“University”	shall mean the University of Hong Kong.
“Student”	shall mean a student of the University of Hong Kong, as defined in the University Statutes;
“Academic Year” and “Semester”	shall mean the same as stated in the University Statutes;
“Union”	shall mean the Hong Kong University Students' Union;
“Constitution”	shall mean the Constitution of Hong Kong University Students' Union;
“Union Council”	shall mean the Hong Kong University Students' Union Council.
“Clear Day”	shall mean a whole day excluding the day of issue and the day of event. <i>(Appended in GP3 2013)</i>

SECTION II

GENERAL

Article 1 – NAME

The name of the Union shall be “The Hong Kong University Students’ Union” (中文名稱：香港大學學生會).

Article 2 – AIMS

The aims of the Union shall be:

- a) to promote the welfare of the student body,
- b) to act as a bridge between the student body and the University authority in furthering the interests of the students and the University as a whole,
- c) to identify the student body with social issues in the interests of the people of Hong Kong, and
- d) to represent the student body both locally and internationally.

Article 3 – OFFICIAL LANGUAGES

- a) Chinese and English shall be the official languages of the Union, enjoying equal status, *(Amended in GP3 2013)*
- b) Either or both languages may be used in official meetings and official documents, Chinese, in its oral form, shall mean the Cantonese and Mandarin. *(Amended in GP3 2013)*

Article 4 – UNION SESSION *(Amended in GP1 2011)*

The Union Session shall commence on the 29th day of the Second Semester and terminate on the 28th day of the Second Semester of the next Academic Year.

Article 5 – UNION SONG *(Appended in GP1 2011)*

There shall be a song designated for the purpose as the song of the Union. The lyrics are listed in Appendix I.

SECTION III

MEMBERSHIP *(Amended in GP1 2011)*

Article 1 – MEMBERSHIP

a) FULL MEMBERSHIP

- i) All full-time undergraduates registered to read for any bachelor's degree offered by the University shall be Full Members of the Union and shall pay the prescribed fee. *(Amended in GP3 2013)*
- ii) All part-time undergraduates registered to read for any bachelor's degree offered by the University shall be eligible for Full Membership of the Union on payment of the prescribed fee. *(Amended in GP3 2013)*
- iii) All postgraduates registered to read for master's degree or doctorate offered by the University or as a student for a certificate or diploma of the University shall be eligible for Full Membership of the Union on payment of the prescribed fee. *(Amended in GP3 2013)*

b) ASSOCIATE MEMBERSHIP

- i) All students of the University not eligible for membership of the Union under part (a) of this Article and who are taking approved day course(s) offered by the University shall be eligible for Associate Membership of the Union on payment of the prescribed fee.
- ii) All previous Full Members of the Union not taking approved post-graduate course(s) offered by the University shall be eligible for Associate Membership of the Union on payment of the prescribed fee.
- iii) All members of the teaching and administrative staff of the University shall be eligible for Associate Membership of the Union on payment of the prescribed fee. *(Amended in GP3 2013)*
- iv) Any person, not being eligible for membership of the Union under any of the above Articles, who is duly proposed and seconded by Full Members of the Union, and is approved by the Union Council, shall be eligible for Associate Membership of the Union on payment of the prescribed fee. *(Amended in GP3 2013)*

c) LIFE MEMBERSHIP

All past students of the University who have kept not less than three Semesters as Members of the Union at the University shall be eligible for Life Membership of the Union on payment of the prescribed fee.

d) HONORARY LIFE MEMBERSHIP

Honorary Life Membership of the Union shall be conferred on such persons as the Union Council shall elect.

Article 2 – PRIVILEGES

- a) All Members of the Union shall enjoy the following privileges:
 - i) to use all facilities provided by the Union for the general use of its Members;
 - ii) to attend General Meetings of the Union;
 - iii) to attend functions and activities arranged by the Union; and
 - iv) to be eligible for membership of Sub-organizations of the Union and for representation in University Teams. *(Amended in GP3 2013)*
- b) Only Full Members of the Union shall be eligible for Full membership of Sub-organizations of the Union and, unless otherwise permitted by sub-organizations, be eligible for being office bearers in the Sub-organizations of the Union. *(Amended in GP3 2013)*
- c) Only Full Members of the Union may vote at General Meetings and General Pollings of the Union and may vote, nominate, and be nominated in Union Elections and, unless otherwise specified in this Constitution, be eligible for office in the Union Council. *(Amended in GP3 2013)*

SECTION IV

GENERAL MEETINGS

Article 1 – AUTHORITY

The vote of a General Meeting of the Union, as the vote of a General Polling as stated in Section V of this Constitution, shall possess the highest authority in all matters affecting the students as a whole. The resolutions of a General Meeting can only be revoked by a subsequent General Meeting or a subsequent General Polling. *(Amended in GP4 2013)*

Article 2 – GENERAL MEETINGS

No General Meeting shall be held unless it is convened by the Chairperson of the Union Council (i) at the request of the Union Council; (ii) or in accordance with a requisition signed by not less than three percent of Full Members of the Union. Any such requisition shall specify the object of the proposed meeting and no other matter shall be discussed thereat without the consent of at least two-thirds of the Full Members of the Union present. *(Amended in GP4 2013)*

Article 3 – NOTICE

A notice of all General Meetings of the Union and the agenda thereof shall be posted five clear days beforehand.

Article 4 – OFFICIALS *(Appended in GP4 2013)*

- a) Chairperson of the General Meeting shall be appointed among Union Full Members present in the General Meeting at the beginning of the General Meeting. The Chairperson shall take the Chair of that particular General Meeting according the Standing Order of the Union Council.
- b) Secretary of the General Meeting shall be appointed immediately after the appointment of the Chairperson.
- c) The Returning Officer for the General Meeting shall be invited by the Chairperson of the Union Council, appointed by the Union Council and shall be a member of the University staff.

Article 5 – QUORUM *(Amended in GP3 2013)*

At all General Meetings, one tenth of Full Members of the Union shall form a quorum. *(Amended in GP3 2013)*

Article 6 – PUBLICITY *(Appended in GP4 2013)*

The Union Executive Committee and all Sub-organizations shall deem it their duty to publicize any General Meeting to be held.

Article 7 – REGULATIONS GOVERNING THE REQUISITION TO HOLD A GENERAL MEETING BY FULL MEMBERS OF THE UNION *(Amended in GP4 2013)*

- a) Any requisition shall include:
 - i) name(s), signature(s), University number(s), and correspondence of the proposer(s), and *(Amended in GP4 2013)*
 - ii) paper(s) specifying the objects of the proposed meeting. *(Amended in GP4 2013)*
- b) The proposer(s) shall send the requisition to the Chairperson of the Union Council who shall place it in the Union Office for the collection of seconder's signatures.
- c) Proposer(s) and seconder(s) shall sign their names before, the Chairperson of the Union Council, the Honorary Secretary of the Union Council, a Union Executive or a member of Union staff and show their University identity cards or Union membership cards to them. *(Amended in GP4 2013)*
- d) Once three percent of Full Member's signatures are collected, the Chairperson of the Union Council shall convene a General Meeting accordingly within four weeks. *(Amended in GP4 2013)*
- e) The Union Council shall consider whether it is appropriate to hold a General Meeting subject to Article 2 of this Section only after not less than fifty Union Full Members' signatures are collected. *(Appended in GP4 2013)*

SECTION V

GENERAL POLLINGS

Article 1 – AUTHORITY

The vote of a General Polling of the Union shall possess the same authority as the vote of a General Meeting. The resolutions of a General Meeting or General Polling can only be revoked by a subsequent General Meeting or a subsequent General Polling.

Article 2 – GENERAL POLLING

- a) No General Polling shall be held unless it is conducted by the Commission appointed by the Union Council at the request of the Union Council, or not less than three percent of Full Members of the Union. Any such requisition shall specify the motion or motions to be voted on at the General Polling. *(Amended in GP4 2013)*
- b) *(Repealed in GP4 2013)*

Article 3 – NOTICE

A notice of all General Pollings of the Union and the motion or motions to be voted on shall be posted five clear days beforehand. *(Amended in GP3 2013)*

Article 4 – COMMISSION AND RETURNING OFFICER *(Amended in GP4 2013)*

- a) The Commission appointed by the Union Council shall stage the General Polling. *(Amended in GP4 2013)*
- b) The Returning Officer for the General Polling shall be members of the University staff and shall be appointed by the Union Council. *(Amended in GP4 2013)*

Article 5 – VOTING *(Amended in GP1 2011)*

Voting shall take place at polling stations which shall open for no less than eight hours. The result of the General Polling shall be declared valid provided the number of votes cast is no less than 10% of the total Full Membership of the Union. The motion(s) shall be declared carried if the number of votes cast for the motion(s) exceeds the number of votes cast against the said motion(s) and the aggregate number of the votes for and against the said motion(s) exceeds the number of abstain votes. *(Amended in GP4 2013)*

Article 6 – PUBLICITY

The Union Executive Committee and all Sub-organizations shall deem it their duty to publicize any General Polling to be held. *(Amended in GP3 2013)*

**Article 7 – REGULATIONS GOVERNING THE REQUISITION TO HOLD A GENERAL
POLLING BY FULL MEMBERS OF THE UNION**

- a) Any requisition shall include:
 - i) name(s), signature(s), University number(s), and correspondence of the proposer(s), and
(Amended in GP4 2013)
 - ii) an explanatory supplement stating the rationale behind the requisition and the interpretation of the motion(s).
- b) The proposer(s) shall send the requisition to the Chairperson of the Union Council who shall place it in the Union Office for the collection of seconder's signatures.
- c) Proposer(s) and seconder(s) shall sign their names before a Union Executive, the Chairperson of the Union Council, the Honorary Secretary of the Union Council, or a member of Union staff and show their University identity cards or Union Membership cards to them. *(Amended in GP4 2013)*
- d) In case of the requisition to hold a General Polling, the Union Council shall consider whether it is appropriate to hold a General Polling subject to Section V Article 2 of this Constitution only after not less than fifty Union Full Members' signatures are collected. *(Appended in GP1 2011)*
- e) Once three percent of Full Members' signatures are collected, the Union Council shall appoint a Polling Commission to conduct a General Polling accordingly within four weeks. *(Appended in GP4 2013)*

SECTION VI

ELECTIONS *(Amended in GP1 2011)*

Article 1 – ANNUAL ELECTION

The business of the Annual Election shall be to annually elect the following officials for the next Union Session by all Full Members of the Union:

- a) The Union Executives as stated in Section VIII Article 1 items (a) to (l)
- b) The ten Popularly Elected Union Councillors
- c) The Editor-in-Chief and the two Assistant Editors-in-Chief of the Undergrad Editorial Board
- d) The Chairperson and the three Vice-Chairpersons of the Campus TV

Article 2 – BY-ELECTION

- a) In the event of a vacancy occurring in any Union post referred to in Article 1, a By-election shall be held. *(Amended in GP5 2013)*
- b) In the event that there remains a vacancy after the By-election held pursuant to Article 2(a), any subsequent By-election shall only be held by a motion carried at a Council meeting with the consent of two-thirds of those present in the meeting. *(Appended in GP5 2013)*

Article 3 – ELECTION OFFICIAL

- a) An Annual Election Commission or a By-election Commission shall be established and appointed by the Union Council to take charge of every business pertaining to the election. *(Amended in GP5 2013)*
- b) The Returning Officers for the Annual Election and the By-election shall be members of the University staff and shall be appointed by the Union Council.

Article 4 – NOMINATIONS

- a) Nominations of the Annual Election for the posts as stated in Article 1 for the next Union Session shall be opened on the first day of the First Semester, and the nominations shall be closed at 12 noon on any day which is at least four weeks before but not longer than six weeks before the Election Day. *(Amended in GP5 2013)*
- b) The nomination period of a By-election shall be at least 7 days, and the nominations shall be closed at 12 noon on any day which is at least 14 clear days before but not longer than 28 clear days before the Election Day. *(Appended in GP5 2013)*
- c) In case of any amendment of posts referred in Article 1 in the next Union Session, the nominations in part (a) shall be opened based on the forthcoming amendments and the Election shall be accordingly held. *(Amended in GP5 2013)*
- d) Nominations for election shall only be made on forms provided for the purpose. Each form shall contain the name, University number and correspondence of one candidate, together with signatures of a proposer and a seconder and the signature of the candidate signifying his/her consent. *(Amended in GP5 2013)*
- e) Notice of Nomination Period shall be served 5 clear days before the commencement and before the end of the Nomination Period. *(Appended in GP5 2013)*

- f) The Election Commission shall scrutinize every nomination paper and announce the name of the candidate within forty-eight hours after receiving the nomination, thereafter the candidate may start his/her election campaign. (*Amended in GP5 2013*)

Article 5 – ELECTION CAMPAIGN

All Sub-organizations shall deem it their duty to facilitate all candidates to hold Election Campaign.
(*Amended in GP3 2013*)

Article 6 – ELECTION DAY

- a) The Election Day for the Annual Election shall be held within the first four weeks of the Second Semester.
- b) The notice of the Election Day for the Annual Election and By-election shall be served five clear days beforehand.
- c) Election shall be by polling conducted on the Election Day.

Article 7 – VOTING

- a) Voting shall be by secret ballot.
- b) When the number of candidate is less than or equal to the number of vacancy of the post under this Section, electors shall vote for or against the candidate, or abstain. The candidate shall be declared elected provided:
 - i) the candidate has secured a number of votes for him/her greater than the number of votes against him/her
 - ii) the candidate has secured a number of votes for him/her no less than 10% of the total Full Membership of the Union.
 - iii) the candidate has secured the aggregate number of the votes for and against exceeding the number of abstain votes. (*Appended in GP5 2013*)
- c) For the Election of Union Executives, members of Undergrad Editorial Board, Campus TV executive committee and Popularly Elected Union Councillors under this Section, when the number of candidates is more than the number of available seats, electors may vote for no more than the number of available seats and shall not cast more than one vote on any single candidate. Electors shall vote against or abstain towards other candidates. The candidates shall be arranged in descending order according to the number of votes they have secured in the election. From the top of the list, a number of candidates equal to or less than the number of vacancies shall be declared elected provided: (*Amended in GP5 2013*)
 - i) the candidate has secured a number of votes for him/her greater than the number of votes against him/her; and (*Appended in GP5 2013*)
 - ii) the candidate has secured a number of votes for him/her no less than 10% of the Full Members of the Union; and (*Appended in GP5 2013*)
 - iii) the candidate has secured the aggregate number of the votes for and against exceeding the number of abstain votes. (*Appended in GP5 2013*)
- d) (*Repealed in GP5 2013*)
- e) (*Repealed in GP5 2013*)

Article 8 – RE-ELECTION

- a) In the event of a tie occurring at the end of the election proceedings for a post of Union Executive, members of Undergrad Editorial Board or Campus TV executive committee, the Election Commission shall order a re-election for that particular post within seven days.
(Amended in GP5 2013)
- b) In the event of a tie occurring at the last place in the Election of Popularly Elected Union Councillors, a second voting shall be held between the candidates who have tied for the last place. *(Amended in GP5 2013)*
- c) The Election Commission with the approval of the Union Council shall have power to order a re-election for all or part of the posts referred in Article 1 in the event of any contravention of the election procedure, and this election must take place within the fourteen days immediately following the Election Day on any complaint raised within forty-eight hours after the declaration of the counting result of the election. Any such complaint shall be signed by the complainant. *(Appended in GP5 2013)*

Article 9 – VOTE OF NO CONFIDENCE *(Amended in GP3 2013)*

- a) A vote of no confidence for infringement of the Constitution, negligence of duties or unbecoming conduct may be moved against any posts elected under this Section at a General Meeting held specifically for the purpose or at a General Polling. *(Amended in GP3 2013)*
- b) Such vote of no confidence shall be the only mechanism in the Union for the removal of the officials referred in part (a) from office and no other mechanism or vote shall be allowed.
(Amended in GP3 2013)
- c) A vote of no confidence so passed under this Article shall be the only mechanism to call for the immediate resignation of the person(s) against whom the vote is moved. *(Amended in GP3 2013)*

SECTION VII

THE HONG KONG UNIVERSITY STUDENTS' UNION COUNCIL

Article 1 – FUNCTION

The function of the Union Council shall: *(Amended in GP3 2013)*

- a) represent Members of the Union in such matters as affect their interests. *(Amended in GP3 2013)*
- b) afford a recognized means of communication between the Union and the University authorities. *(Amended in GP3 2013)*

Article 2 – AUTHORITY

The Union Council shall have the power and authority only second to the General Meeting and the General Polling of the Union.

Article 3 – SESSION *(Appended in GP6 2013)*

- a) The Union Council Session shall commence with the First Meeting held within two weeks after the termination of the previous Union Session and terminate at the moment preceding the commencement of the First Meeting of the next Union Council Session.
- b) In case of the Chairperson of the Union Council failed to convene the First Meeting of the next Union Council Session according to Article 3(a), the Union Council Session shall terminate on the 14th day after the termination of the previous Union Session.

Article 4 – CHAIRPERSON *(Amended in GP6 2013)*

- a) The Chairperson of the Union Council shall be elected at the First Council Meeting of the current Union Council Session from members of the previous Union Council Session except the President of the previous Union Session. In case the Chairperson is elected from the members of the current Union Council Session, the person so elected shall resign from the original representation in the Union Council, and his/her representation be substituted, if applicable.
- b) The Chairperson of the Union Council shall take the chair at all meetings of the Union Council unless i) a motion that vacating him/her as the Chairperson during the discussion of a particular motion is carried in the Union Council; ii) he/she does not attend a meeting duly convened; or iii) he/she leaves a meeting in progress.
- c) In the event that the Chairperson of the Union Council vacating the chair or in his absence, Union Council Members present at the meeting may elect one among themselves to act as Chairperson of that particular meeting. *(Appended in GP6 2013)*
- d) In the event that the Chairperson of the Union Council being unfilled or falling vacant, the Union Council shall appoint an acting Chairperson before a new Chairperson is elected at the subsequence Union Council Meeting. *(Appended in GP6 2013)*

Article 5 – HONORARY SECRETARY *(Amended in GP6 2013)*

- a) The Honorary Secretary of the Union Council shall be elected at the First Council Meeting of the current Union Council Session from Full Members of the Union. The Honorary Secretary shall have full speaking right but shall not vote.
- b) The Honorary Secretary of the Union Council shall take minutes at all Meetings of the Union Council. *(Amended in GP6 2013)*
- c) In the event that the Honorary Secretary of the Union Council vacating the seat or in his absence, any Union Full Members present at the meeting may be elected as Honorary Secretary of that particular meeting by the Union Council Members. *(Appended in GP6 2013)*
- d) In the event that the Honorary Secretary of the Union Council being unfilled or falling vacant, the Union Council shall appoint an acting Honorary Secretary before a new Honorary Secretary is elected at the subsequent Union Council Meeting. *(Appended in GP6 2013)*

Article 6 – COMPOSITION *(Amended in GP6 2013)*

The following shall be Members of the Union Council:

- a) Chairperson of the Union Council
- b) Honorary Secretary of the Union Council (non-voting)
- c) All Union Executives
- d) Two representatives from the executive committee of the Sports Association
- e) Two representatives from the executive committee of the Cultural Association
- f) Two representatives from the executive committee of the Independent Clubs Association
- g) The elected representative of each Hall Association as recognized by the Union Council
- h) The elected representative of each Faculty Society
- i) The ten Popularly Elected Union Councillors
- j) President of the previous Union Session
- k) Editor-in-Chief of the Undergrad (non-voting)
- l) Chairperson of the Campus TV (non-voting)

Article 7 – TERM OF OFFICE OF THE CHAIRPERSON, HONORARY SECRETARY AND PRESIDENT OF THE PREVIOUS UNION SESSION *(Amended in GP6 2013)*

The Chairperson of the Union Council, Honorary Secretary or the President of the previous Union Session who ceases to be a Full Member of the Union during his/her term of office in a Session shall hold office till the end of that Session. *(Amended in GP6 2013)*

Article 8 – EXECUTIVE COMMITTEE ELECT *(Amended in GP6 2013)*

The Executive Committee Elect shall have full speaking but no voting rights in the Union Council unless already members of the Union Council.

Article 9 – MOTION OF NO CONFIDENCE AGAINST CHAIRPERSON AND HONORARY SECRETARY (*Amended in GP6 2013*)

- a) (*Repealed in GP6 2013*)
- b) (*Repealed in GP6 2013*)
- c) The motion of no-confidence under this Article takes effect only by the two-thirds majority at a Union Council Meeting.
- d) (*Repealed in GP6 2013*)

Article 10 – MEETING (*Amended in GP6 2013*)

- a) The Union Council shall meet at least once every Semester.
- b) Meeting of the Union Council shall be convened by the Chairperson of the Union Council at his/her initiative, or at the request of the President of the Union or any Member of the Union Council seconded by three Union Council Members.
- c) A notice of all Union Council Meetings and the agenda thereof shall be posted five clear days beforehand. Such notice and agenda shall be sent to each Union Council Member.
- d) Unless the Union Council shall decide otherwise, all meetings of the Union Council shall be open for all Members of the Union to attend. Members so attending shall be permitted to speak only with the approval of the Union Council and shall not vote.
- e) At Union Council Meetings a simple majority of voting Members shall form a quorum.
- f) An Emergency Meeting of the Union Council shall be convened by the Chairperson of the Union Council at his/her initiative, or at the request of the President of the Union or any Member of the Union Council seconded by three Union Council Members. A notice of any such meeting and the agenda thereof shall be posted one clear day beforehand. Such notice and agenda shall be sent to each Union Council Member. (*Amended in GP6 2013*)
- g) If the Chairperson of the Union Council failed to convene and hold an Emergency Meeting of the Union Council within one week upon receipt of the request stated in Article 10(f), a convener elected by at least half of the voting members of the Union Council shall convene and hold the Emergency Meeting according to the previous request. (*Appended in GP6 2013*)

Article 11 – BUSINESS (*Amended in GP6 2013*)

- a) To receive and consider, and approve, or amend and approve the annual budget estimates of Union Income and Expenditure at the beginning of each Union Session.
- b) To elect four Vice-Patrons, one Honorary Treasurer, one Honorary Legal Advisor, one Honorary Archivist and one Honorary Auditor of the Union to hold office for particular Union Session(s). (*Amended in GP1 2011*)
- c) To receive and adopt the Annual Report of the previous Union Session prepared by the Union Executives, Campus Media and Popularly Elected Union Councillors at the beginning of each Union Session. (*Amended in GP6 2013*)
- d) To receive and adopt the Honorary Treasurer's report and the audited Statement of Accounts and Balance Sheet prepared to the end of the previous Calendar Year.
- e) To appoint all Standing Committee of the Union Council and to elect Committees ad hoc as may deemed necessary.

- f) To receive and consider, and approve or reject applications from organizations for affiliation to the Union.
- g) To consider any proves, grievance, or alleged infringement of the Union Constitution, and all such matters as may be placed before the Union Council by any member of the Union or a Sub-organization, and deemed necessary, to adjudicate upon, or act in all such cases.
- h) To frame by-laws from time to time.
- i) To conduct any Union Business not explicitly conferred on any other body.

SECTION VIII

EXECUTIVE COMMITTEE

Article 1 – MEMBERSHIP (*Amended in GP2 2011*)

- a) President
- b) Vice-President (Internal)
- c) Vice-President (External)
- d) General Secretary
- e) Financial Secretary
- f) Two University Affairs Secretaries (*Amended in GP3 2013*)
- g) Three External Affairs Secretaries (since Session 2013, reduced to Two External Affairs Secretaries)
- h) Student Welfare Secretary
- i) Publications Secretary (since Session 2013, renamed as Publications and Publicity Secretary)
- j) Social Secretary
- k) Current Affairs Secretary
- l) Administrative Secretary
- m) President of the Sports Association ex-officio
- n) President of the Cultural Association ex-officio
- o) President of the Independent Clubs Association ex-officio

Article 2 – FUNCTION

- a) The function of the Executive Committee shall be:
 - i) to formulate the policies of the Union in accordance with its aims.
 - ii) to carry out the resolutions of the General Meeting, the General Polling and Union Council.
- b) The Executive Committee shall be responsible to the Union Council for all its actions.
- c) The Executive Committee shall only issue statements on any issue in the name of “Executive Committee of the Hong Kong University Students’ Union”. (*Appended in GP7 2013*)

Article 3 – MEETING

- a) The Executive Committee Meeting shall be convened by the President from time to time and at any time as he/she deems fit.
- b) Notice of the Executive Committee Meeting should be in the hands of all Executive Committee members at least twenty-four hours beforehand.
- c) A simple majority shall form a quorum at all Executive Committee Meetings.

Article 4 – DUTIES OF INDIVIDUAL MEMBERS *(Amended in GP2 2011)*

- a) The President shall be the Head and Chief Executive of the Union and the ex-officio Chairperson of the Executive Committee.
- b) The Vice-President (Internal) shall assist the President in all his/her duties pertaining to internal affairs and be responsible for internal co-ordination of the Union and shall be the ex-officio Chairperson of the Executive Committee in the absence of the President.
- c) The Vice-President (External) shall assist the President in all his duties pertaining to external affairs and shall be responsible with the Current Affairs Secretary for promoting the interests and participation of the student body in social issues.
- d) The General Secretary shall assist the President and the two Vice-Presidents in all their duties and shall foster the internal co-ordination within the Executive Committee and with the Administrative Secretary be responsible for the general administration of the Union and shall be the ex-officio Secretary of the Executive Committee.
- e) The Financial Secretary shall assist the Honorary Treasurer in all matters relating to the finance of the Union.
- f) The two University Affairs Secretaries shall be responsible for promoting University Affairs.
(Amended in GP3 2013)
- g) The three External Affairs Secretaries (since Session 2013, reduced to two External Affairs Secretaries) shall be responsible for encouraging and stimulating Union Members' interest and participation in social issues.
- h) The Student Welfare Secretary shall be responsible for promoting the student welfare of the Union and shall be responsible for the management of Union welfare facilities and services.
- i) The Publications and Publicity Secretary shall be responsible for all matters relating to the publications and publicity of the Union other than the Undergrad. *(Amended in GP7 2013)*
- j) The Social Secretary shall be responsible for social activities of the Union.
- k) The Current Affairs Secretary shall be responsible with the Vice-President (External) for promoting interests and participation of the student body in social issues and shall be responsible for co-ordination with other current affairs committees and secretaries of sub-organizations within the Union.
- l) The Administrative Secretary shall be responsible for the supervision of the Union Staff, the general office administration of the Union and with the General Secretary for the general administration of the Union.
- m) The President of Sports Association shall represent the sports interests of Members of the Union and the interests of Sports Clubs in the Executive Committee and act as a bridge between the two parties.
- n) The President of Cultural Association shall represent the cultural interests of Members of the Union and the interests of Cultural Clubs in the Executive Committee and act as a bridge between the two parties.
- o) The President of Independent Clubs Association shall represent the interests of the Independent Clubs in the Executive Committee and act as a bridge between the two parties.

Article 5 – VOTE OF CONFIDENCE

Any Union Executive who ceases to be a Full Member of the Union during his/her term of office in a Session may continue to hold office till the end of that session upon a vote of confidence being passed to him/her by the Union Council.

Article 6 – RESIGNATION (*Appended in GP 2001*)

A Union Executive may, at any time, resign from office as a Union Executive by giving written notice of resignation to the Chairperson of the Union Council. A notice of resignation shall be signed by the Union Executive concerned. A notice of resignation takes effect only by a motion carried by the two-thirds majority votes at a Council meeting.

Article 7 – ACTING EXECUTIVES (*Appended in GP 2001*)

In the event of any vacancy occurring in the post of Union Executive(s), the Union Council should appoint acting executive(s) to take up the work, who shall have the same authorities and duties as the respective posts, but such authorities and duties are subject to limitations imposed by the Union Council.

SECTION IX

POPULARLY ELECTED UNION COUNCILLORS *(Appended in GP2 2011)*

Article 1 – FUNCTION

The functions of Popularly Elected Union Councillors shall be:

- a) to maintain constant channels of communication with Union members through the use of publicity means of the Union;
- b) to reflect Members' opinions in the Union Council

Article 2 – SEAT IN THE UNION COUNCIL

The ten Popularly Elected Union Councillors shall not hold concurrently another seat in the Union Council.

Article 3 – VOTE OF CONFIDENCE

Any Popularly Elected Union Councillor who ceases to be a Full Member of the Union during his/her term of office in a Session may continue to hold office till the end of that Session upon a vote of confidence being passed to him/her by the Union Council.

Article 4 – RESIGNATION

A Popularly Elected Union Councillor may, at any time, resign from office as a Popularly Elected Union Councillor by giving written notice of resignation to the Chairperson of the Union Council. A notice of resignation shall be signed by the Popularly Elected Union Councillor concerned. A notice of resignation takes effect only by a motion carried by the two-thirds majority votes at a Union Council Meeting.

SECTION X

UNDERGRAD

Article 1 – NAME *(Amended in GP 2004)*

The official editorial board of the Union shall be named “UNDERGRAD, HKUSU”. *(Amended in GP3 2013)*

Article 2 – EDITORIAL BOARD

- a) Membership:
 - i) Undergrad shall consist of the following members:
 - 1) Editor-in-chief
 - 2) Two Assistant Editors-in-chief
 - 3) Honorary Secretary
 - 4) Five Editors, News Department
 - 5) Five Editors, Feature Department
 - 6) Three Editors, Cultural Department
 - 7) Honorary Treasurer
 - 8) Art Director
 - 9) Marketing Secretary
 - 10) Publicity Secretary, and
 - 11) *(Repealed in GP8 2013)*
 - ii) The Editorial Board may co-opt Union Members to its subcommittees to assist in the execution of its duties.
- b) Duties of the Editor-in-Chief and the Assistant Editors-in-Chief: *(Amended in GP 2004)*
 - i) The Editor-in-Chief shall be the Chairperson of the Editorial Board.
 - ii) The Editor-in-Chief shall represent the Editorial Board and be directly responsible to the Union Council in all matters concerning the running and undertaking of the Undergrad.
- c) Appointment and Removal:
 - i) Membership of the Editorial Board shall be open to all Full Members of the Union. The Editor-in-Chief and the two Assistant Editors-in-Chief shall be elected annually by all Full Members of the Union. Other members of the Board shall be co-opted independently by the Editor-in-Chief in consultation with the two Assistant Editors-in-Chief, subjects to the final approval of the Union Council. *(Amended in GP8 2013)*
 - ii) The Editor-in-Chief, with the consent of the two Assistant Editors-in-Chief may remove any member from the Editorial Board, for infringement of the by-laws governing the Editorial Board, negligence of duties or unbecoming conduct, subject to the final approval of the Union Council. *(Amended in GP8 2013)*

Article 3 – FUNCTION OF THE EDITORIAL BOARD

The function of the Editorial Board shall be

- a) to conduct all affairs pertaining to the publication of the Undergrad;
- b) to formulate the policies of the Undergrad in accordance with the aims of the Union;
- c) to carry out the resolutions of the General Meeting, General Polling and the Union Council;
and
- d) to be responsible to the Union Council for all its actions.

Article 4 – VOTE OF CONFIDENCE

The Editor-in-Chief or Assistant Editors-in-Chief, when ceases to be a Full Member of the Union during his/her term of office in a Session, may continue to hold office till the end of that session upon a vote of confidence being passed to him by the Union Council.

Article 5 – RESIGNATION (*Appended in GP 2001*)

An Editor-in-Chief or an Assistant Editor-in-Chief may, at any time, resign from office as an Editor-in-Chief or an Assistant Editor-in-Chief by giving written notice of resignation to the Chairperson of the Union Council. A notice of resignation shall be signed by the Editor-in-Chief or the Assistant Editor-in-Chief concerned. A notice of resignation takes effect only by a motion carried by the two-thirds majority votes at a Union Council meeting.

Article 6 – ACTING EXECUTIVES (*Appended in GP 2001*)

In the event of any vacancy occurring in the post of Editor-in-chief or Assistant Editor(s)-in-chief, the Union Council should appoint acting Editor-in-chief or Assistant Editor(s)-in-chief to take up the work, who shall have the same authorities and duties as the respective posts, but such authorities and duties are subject to limitation imposed by the Union Council.

SECTION XI

CAMPUS TV

Article 1 – NAME

The audio-visual medium of the Union shall be named “CAMPUS TV, HKUSU”. (*Amended in GP3 2013*)

Article 2 – EXECUTIVE COMMITTEE

a) Composition

- i) The executive committee of the Campus TV shall be executive body of the Union for managing the work of the audio-visual medium and shall consist of the following members:
 - 1) Chairperson
 - 2) Vice-Chairperson, Internal
 - 3) Vice-Chairperson, External
 - 4) Vice-Chairperson, Outlet-development
 - 5) Three Directors, Department of Advertisement (*Amended in GP9 2013*)
 - 6) Three Directors, Department of General Production (*Amended in GP9 2013*)
 - 7) Three Directors, Department of News
 - 8) Honorary Treasurer (*Appended in GP 2000*)
 - 9) Administrative Secretary
 - 10) Creative Director (*Amended in GP9 2013*)
 - 11) (*Repealed in GP9 2013*)
 - 12) External Secretary
 - 13) Technician (*Amended in GP9 2013*)
 - 14) (*Repealed in GP9 2013*)
 - ii) The executive committee may co-opt Union Members to its subcommittees to assist in the execution of its duties.
- ##### **b) Duties of individual members:**
- i) The Chairperson shall be the chief executive of the Campus TV and shall be responsible for the schedule and the smooth progress of the activities of the committee and shall preside at all meetings of the executive committee. The Chairperson shall represent the executive committee and be directly responsible to the Union Council in all matters concerning the running and undertaking of the Campus TV.
 - ii) The Internal Vice-Chairperson shall assist the Chairperson in all internal affairs of the committee and shall be the ex-officio Chairperson of the executive committee in the absence of the Chairperson. The Internal Vice-Chairperson shall coordinate the secretaries who are involved in the internal affairs and shall be responsible for facilitating the administration of the production departments.
 - iii) The External Vice-Chairperson shall assist the Chairperson in all external affairs of the committee and coordinate the members of the executive committee who are involved in external affairs.

- iv) The Outlet-development Vice-Chairperson shall assist the Chairperson in all outlet development and technical management affairs of the committee and coordinate the Technicians and shall be responsible for all the administration of technical affairs concerned. *(Appended in GP 2000)*
- c) Appointment and Removal
 - i) Membership of the executive committee shall be open to all Full Members of the Union. The Chairperson and the three Vice-Chairpersons shall be elected annually by all Full Members of the Union. Other members of the executive committee shall be co-opted independently by the Chairperson in consultation with the three Vice-Chairpersons, subject to the final approval of the Union Council. *(Amended in GP9 2013)*
 - ii) The Chairperson, with the consent of the three Vice-chairpersons may remove any executive committee member for infringement of the by-laws governing the executive committee, negligence of duties or unbecoming conduct, subject to the final approval of the Union Council. *(Amended in GP9 2013)*

Article 3 – FUNCTION

- a) Campus TV serves as an audio-visual medium to enhance communication on campus and to disseminate information on University affairs to students. *(Appended in GP 2000)*
- b) The function of the executive committee shall be
 - i) to conduct all affairs pertaining to the production of the Campus TV;
 - ii) to manage and formulate the general policies of the Campus TV in accordance with the aims of the Union;
 - iii) to carry out the resolution of the General Meeting, General Polling and the Union Council; and
 - iv) to be responsible to the Union Council for all its actions.

Article 4 – VOTE OF CONFIDENCE

The Chairperson or any of the three Vice-Chairpersons, when ceases to be a Full Member of the Union during his/her term of office in a Session, may continue to hold office till the end of that session upon a vote of confidence being passed to him/her by the Union Council.

Article 5 – RESIGNATION

A Chairperson or a Vice-Chairperson may, at any time, resign from office as a Chairperson or a Vice-Chairperson by giving written notice of resignation to the Chairperson of the Union Council. A notice of resignation shall be signed by the Chairperson or the Vice-Chairperson concerned. A notice of resignation takes effect only by a motion carried by the two-thirds majority votes at a Council meeting.

Article 6 – ACTING EXECUTIVES

In the event of any vacancy occurring in the post of the Chairperson or Vice-Chairpersons of the Campus TV, the Union Council should appoint acting executive(s) to take up the work, who shall have the same authorities and duties as the respective posts, but such authorities and duties are subject to limitations imposed by the Union Council.

SECTION XII

FINANCE

Article 1 – FINANCIAL YEAR

The Financial Year of the Union shall correspond to the Calendar Year.

Article 2 – SUBSCRIPTIONS

- a) Full Members of the Union shall pay an entrance fee of \$100 on first joining the Union and an Annual Subscription of \$140 payable at the commencement of the First Semester. (*Amended in 2006 GP1*)
- b) Subscriptions other than for Full Membership shall be as decided by the Union Council from time to time.

Article 3 – HONORARY TREASURER

The Honorary Treasurer of the Union shall be a member of the teaching or administrative staff of the University and shall be responsible for all Union finances for a period of three years. He /she shall be appointed by the Union Council, and shall be eligible for reappointment.

Article 4 – UNION FINANCE COMMITTEE

- a) The advisory body to the Union Council on all matters of Union Finance shall be Union Finance Committee, and it shall have power to investigate all matters of Union Finance, and shall render regular reports to the Union Council.
- b) The Committee shall consist of specific members with the Financial Secretary of the Union as the Chairperson. The other specific members shall be the Honorary Treasurer of the Union, the President of the Union, the Administrative Secretary of the Union (as the Secretary of the Committee), the Financial Secretary of the Sports Association, the Financial Secretary of the Cultural Association, the Financial Secretary of the Independent Clubs Association, the representatives from each Faculty Society appointed by the Union Council (Financial Secretary or equivalent will be most preferable), the representatives from the Undergrad or Campus TV appointed by the Union Council, and three non-executive Members of the Union Council elected by the Union Council (with at least one being the representative of Hall Associations in the Union Council and one Popularly Elected Union Councillor, if any). (*Amended in GP10 2013*)

Article 5 – BUDGET

The Annual Budget estimates and regulations for control of budget expenditure of Union Income and Expenditure shall be prepared by the Honorary Treasurer and Financial Secretary of the Union with the aid of the Union Finance Committee, and shall be submitted to the Union Council for adoption.

Article 6 – STATEMENT OF ACCOUNTS AND BALANCE SHEET

The audited Statement of Accounts and Balance sheet of the Financial Year of the previous Union Session shall be submitted to the Union Council for adoption. The audited statement shall be scrutinized by the Union Finance Committee, and if any Union Committee or sub-organization incurs expenditure not covered by the approved estimates of expenditures as stated in the Budget then the members of the Committee or the officers of the Sub-organization concerned shall be jointly responsible for the debt, unless the Union Council approves otherwise.

Article 7 – INVESTMENT

No Union money shall be invested or investment sold save by the Union Finance Committee with the approval of the Union Council and of the Treasurer of the University.

SECTION XIII

EXTERNAL RELATIONS

Article 1 – NOMINATION AND ELECTION OF CONFERENCE DELEGATES

- a) Only Full Members of the Union shall be eligible for nomination as a delegate of the Union.
- b) Only Full Members of the Union who shall return to Hong Kong after the Conference shall be eligible for nomination as an overseas delegate of the Union.
- c) Delegates shall be elected by the Union Council.

Article 2 – DUTIES OF DELEGATES

The Duties of Delegates shall be:

- a) To adhere to any instructions of the Union Council.
- b) To present a Report of the Conference to the Union Council upon return.

SECTION XIV

SUB-ORGANIZATION OF THE HONG KONG UNIVERSITY STUDENTS' UNION

Article 1 – SUB-ORGANIZATION

- a) Nature
 - i) Any student organization formed within the University shall apply for affiliation. Only bodies duly affiliated shall have the right to claim to be student organizations of the University.
- b) Classification
 - i) Direct Affiliation to the Union

Direct affiliation of student organizations to the Union is granted by the Union Council. Such affiliation, once granted, may be revoked by the Union Council as it deems fit.
 - ii) Indirect affiliation to the Union
 - 1) Student organizations that are directly affiliated to the sub-organization of the Union are indirectly affiliated to the Union and the approval of such affiliation is granted by the respective sub-organizations. These indirectly affiliate bodies shall be supervised by the respective sub-organizations to which they are affiliated.
 - 2) The Union Council shall have the right to review and veto the policies made on these indirectly affiliated bodies affecting the students as a whole by the respective sub organizations to which they are affiliated.
- c) General Rights and Responsibilities
 - i) Rights
 - 1) Any sub-organization of the Union is eligible for applying for subsidies, loans and funds offered by the Union.
 - 2) Any sub-organization of the Union is eligible for using the facilities offered by the Union.
 - 3) Any sub-organization of the Union shall have its interests represented in the Union Council.
 - ii) Responsibilities
 - 1) Each sub-organization shall abide by the Constitution and resolutions of the Union.
 - 2) In matters and policies affecting the student body as a whole or concerning University Authority and external relations, the Union Council shall be consulted and its rulings shall be abode by all sub organizations.
 - 3) The name of a sub-organization of the Union shall bear the initials of the Hong Kong University Students' Union.

Article 2 – FACULTY SOCIETIES

- a) Nature and Function (*Amended in GP 2010*)
 - i) Faculty Society is the student organization in the Faculty whose full members include all the undergraduates in the Faculty.
 - ii) Faculty Society serves as the official representative body of the students in the Faculty.
- b) Affiliation

Faculty Society is directly affiliated to the Union.
- c) Academic Society (*Amended in GP 2010*)
 - i) Academic Society is directly affiliated to the respective Faculty Society of which the majority of full members of the former shall have full membership of the latter.
 - ii) The term “Academic Society” shall be defined in the constitution of Faculty Society. Each Faculty Society shall consider its Society composition and the structure of the respective Faculty when making such definition.
 - iii) The Union Council shall have the right to review and veto the definition of “Academic Society” made by the respective Faculty Society affecting the students and the Union as a whole.

Article 3 – HALL ASSOCIATIONS (*Amended in GP1 2011*)

- a) Nature and Function
 - i) Hall Association is the student organization whose full members include all Union Full Members in the respective Hall/College as recognized by the Union Council.
 - ii) Hall Association, once recognized by the Union Council, is the official representative body of the student members in the Hall/College.
- b) Affiliation
 - i) Hall Association is directly affiliated to the Union.

Article 4 – SPORTS CLUBS

- a) Nature and Function

Sports Clubs are sub-organizations of the Union the functions of which are to promote the interests and improve the skills of students in sports.
- b) Hong Kong University Students' Union Sports Association
 - i) All Sports Clubs shall form the Hong Kong University Students' Union Sports Association.
 - ii) The Hong Kong University Students' Union Sports Association shall represent the interests of the Sports Clubs and act as a bridge between the Union and the Sports Clubs.
- c) Affiliation

Sports Clubs are directly affiliated to the Union.

Article 5 – CULTURAL CLUBS (*Appended in GP 2004*)

a) Nature and Function

Cultural Clubs are sub-organizations of the Union the functions of which are to promote the cultural activities, to improve the skills of students in cultural activities and to raise the standard of cultural activities among students.

b) Hong Kong University Students' Union Cultural Association

i) All Cultural Clubs shall form the Hong Kong University Students' Union Cultural Association.

ii) The Hong Kong University Students' Union Cultural Association shall represent the interests of the Cultural Clubs and act as a bridge between the Union and Cultural Clubs.

c) Affiliation

Cultural Clubs are directly affiliated to the Union.

Article 6 – INDEPENDENT CLUBS

a) Nature and Function

i) Independent Clubs are sub-organizations of the Union other than Faculty Societies, Hall Associations, Sports Clubs, Cultural Clubs and Academic Societies. (*Amended in GP1 2011*)

ii) The functions of the Independent Clubs are to promote the interests and deepen the understanding of students in the related field.

b) Hong Kong University Students' Union Independent Clubs Association

i) All Independent Clubs shall form the Hong Kong University Students' Union Independent Clubs Association.

ii) The Hong Kong University Students' Union Independent Clubs Association shall represent the interests of the Independent Clubs and act as a bridge between the Union and the Independent Clubs.

c) Affiliation

Independent Clubs are directly affiliated to the Union.

SECTION XV

CONSTITUTION

Article 1 – AMENDMENT

The Constitution shall not be amended except by a motion carried at a General Meeting of the Union convened specifically for the purpose or by a General Polling. A notice intimating the proposed amendments shall be posted seven clear days before the General Meeting or the General Polling.

Article 2 – INTERPRETATION

The interpretation of this Constitution shall rest with the Union Council.

APPENDIX I

LYRICS OF THE UNION SONG (*Appended in GP1 2011*)

(普通話)

我們來自四處八方 匯流在港大的懷抱裏
陸佑堂上旗幟迎風飄 飄揚在香港這小島上
當我們團結在一起 未來就閃耀著希望
珍惜我們的友誼 永在心坎裏
創造我們的理想 尋找應走的道路
擴闊眼界 開放胸懷 把步邁
毋忘祖國 毋忘社會 心猶在
你我同心 攜手合力 把路開
讓我們把青春的力量 匯流成廣闊的海洋
努力鍛鍊健康的身和心 要把握年青的好時光
同學們來吧來吧 快獻出你我的力量
建設美好的明天 不怕路遙長
建設美好的明天 不怕路遙長

(English Version)

There's a call in our hearts deep and strong.
As we U-nite to sing our song.
There's in us a sense of pride has grown to claim the U-nion as our own.
Hong Kong U, look up! There's you fair name.
Both sports & stud-ies laur-els fame;
U-nion, only you've made them true.
We're all proud of you.
Gai-ly we sing our song & sing our song as we roll along.
For we're happy to feel we're not such a bad lot after all.
There's our Union why worry from morn, till night & night till morn;
Rally around her, loyal towards her, then we stand or fall.
There's a call in our hearts deep and strong,
As we U-nite to sing our song.
There's in us a sense of pride has grown to claim the U-nion as our own.
Hong Kong U, look up! There's you fair name.
Both sports & stud-ies laur-els fame;
U-nion, only you've made them true.
We're all proud of you.
U-nion, only you've made them true.
We're all proud of you.

APPENDIX II

**REGULATIONS GOVERNING THE REQUISITION TO HOLD A GENERAL POLLING / A GENERAL MEETING BY
FULL MEMBERS OF THE UNION** *(Repealed in GP1 2011)*

- END -