

**Tennis Club**  
**HONG Kong UNIVERSITY STUDENTS' UNION**  
**CONSTITUTION**

**SECTION I GENERAL**

Article 1: Name

The name of the Associated shall be the “Hong Kong University Students’ Union Tennis Club”, here in after referred to as the “Club”.

Article 2: Aim

The aim of the Club shall be:

- (a) to promote the interest in the sport of tennis in the university, and
- (b) to foster the sportsmanship of the University’s students in the sport of tennis.

Article 3: Affiliation

The Club shall be affiliated to the Hong Kong University Students’ Union through the Sports Association.

Article 4: Club Session

The Club Session shall begin with the conclusion of the Annual General Meeting and shall terminate with the conclusion of the Annual General Meeting of the following year.

Article 5: General

“The Executive Committee of the Club” here in after referred to as the “Committee”.

**SECTION II MEMBERSHIP & PRIVILEGES**

Article 1: Membership

Full members are present students of the University of Hong Kong, who have been duly enrolled as full members of the Hong Kong University Students’ Union, filled in the membership forms and approved by the Committee Meeting.

## Article 2: Privileges of degree of membership

Full members shall have the right

- (a) to enjoy all facilities of the Club, provided that they can use them properly,
- (b) to take part in the Club activities and functions,
- (c) to vote, nominate candidates and to be nominated for candidature to the Committee, Play of the Year and the University Sports Trophy awards.

## Article 3: Membership Termination

The membership of all Full members shall be terminated on the date stated in their university student registration card. The membership may be terminated by the written consent of the member by the resolved motion that membership be terminated at an Extraordinary General Meeting or Annual General Meeting, or by the agreement of the majority of the Committee.

## SECTION III EXECUTIVE COMMITTEE

### Article 1: Composition

- (a) Chairman
- (b) Internal Vice-chairman
- (c) External Vice-chairman
- (d) General Secretary
- (e) Financial Secretary
- (f) Publication Secretary
- (g) Men's Team Captain
- (h) Ladies' Team Captain

### Article 2: Function

The Functions of the Committee shall be:

- (a) to direct all affairs of the Club,
- (b) to formulate the policies of the Club in accordance with its aim,
- (c) to carry out the resolutions of the General Meeting.

### Article 3: Duties of Individual members

- (a) Chairman shall chair and direct all the programs and conduct any business concerning the Club.
- (b) Internal vice-chairman shall assist the Chairman in his/her duties pertaining to internal affairs. He/she shall be ex-office Chairman of the Committee in the absence of the chairman.
- (c) External vice-chairman shall assist the Chairman in his/her duties pertaining to external affairs.
- (d) General secretary shall handle documentary works and filing.
- (e) Financial secretary shall control monetary problem including keeping records and budgeting.
- (f) Publication secretary shall handle all publicity releases and business of advertising programs.
- (g) Team captains shall be responsible for arranging the practices to the members.

### Article 3: Meeting

- (a) A Committee Meeting may be held at any time, and shall be convened by the General Secretary acting under instructions from the Chairman.
- (b) At a Committee Meeting, not less than half the member of the Committee Members in office shall form the quorum, among who must be the Chairman or someone delegates by him.

## SECTION IV GENERAL MEETING

### Article 1: Authority

The General Meeting shall possess the highest authority in all matters affecting the Club.

### Article 2L Annual General Meeting

- (a) The Annual General Meetings of the Club shall be held among the last two weeks of February to the first two weeks of March.
- (b) The meetings shall comprise the members of the Club.

### Article 3: Nominations

- (a) Nominations for the office bearers of the Club shall be accepted up till but not after forty-eight hours before the Annual General Meeting of the respective sessions, provided at least one nomination has been received for each respective post.

- (b) Nominations for elections shall only be made on forms provided for the purpose by the Sports Association. Each form shall contain the name the name of the candidate, together with the signature of a proponent, a seconder and the signature of the candidate signifying his or her consent, duly signed by any member of the Executive Committee certifying the date of receipt.
- (c) All candidates, proposers, seconders and the office-bearer shall be full members of the Club.
- (d) Nomination for the office-bearers should be opened and published at least one week before the Annual General Meeting of the respective session.

#### Article 4: Method of Voting

- (a) Voting is by secret ballot for elections and for the “Player of the Year” and the “University Sports Trophy”. Simple majority wins.
- (b) When there is only one candidate for one post, the candidate shall be declared for nominations to be forwarded to the Council.
- (c) When there are two candidates for one post, the straight ballot shall be held, and in the event of a tie, re-election shall be held.
- (d) When there are more than two candidates for one post, electors shall indicate on their ballot sheets there of preference for all candidates at the bottom of the poll on this first count shall be declared to have lost, and his vote shall be distributed among the remainders according to the second preference indicated on them. This process shall be continued until one candidate has a clear majority and he or she shall be declared elected.
- (e) In case there exists any vacancies in the Club Committee other than the Chairman during a term of office, the Committee shall have power to co-opt other full members to fill the vacancies. Nominations shall be opened if there exists a vacancy for the post of the Chairman during a term of office and procedure leading to election shall be as the Annual Election.

#### Article 5: Eligibility of voting-right of the Club at election.

Only Full Members of the Club Shall vote in the General Meeting of the Club.

### SECTION V ANNUAL ELECTION

#### Article 1: Time

The Annual Elections of the Club shall be held at the Annual General Meeting as stated in the Section IV, Article 2c (v).

## Article 2: Election of Officials

- (a) The Chairman shall preside over the election.
- (b) Sports Association, Hong Kong University Students' Union, shall appoint the resulting officer.
- (c) Business:
  - (i) To receive and adopt the minutes of the previous Annual General Meeting, if any.
  - (ii) To receive and adopt the Financial report of the outgoing session prepared by the Financial Secretary.
  - (iii) To receive and adopt the Financial report of the outgoing session prepared by the General Secretary.
  - (iv) Constitution Amendments, if any.
  - (v) To elect the Executive Committee Members of the Club for the coming session.
  - (vi) To formulate the policy of the next session.
  - (vii) To elect candidates for the "Player of the Year" and the "University Sports Trophies".
  - (viii) A notice of the Annual General Meeting of the Club and agenda shall be posted five days beforehand, such notice and agenda shall be sent to members of the Club.
- (e) At the Annual General Meeting of the Club, twenty full members shall form a quorum. Each Full member shall be entitled to one vote only.
- (f) The Annual General meeting shall be convened by the General Secretary acting under the instruction of the Committee and presided over by the Chairman, or in his/her absence, a full member duly appointed by the Meeting.

## Article 3: Extraordinary General Meeting

No Extraordinary General Meeting shall be held unless it is convened by the Committee at the request of not less than one quarter of the Full members. Any such request shall specify the objects of the proposed Meeting and no other matter shall be discussed there at, without the consent of at least two-thirds of the members present. The meeting shall be chaired by the Chairman of the Committee unless the meeting has called for a vote of non-confidence against any member of the Committee, when the chair will be taken by a Full member duly appointed by the Meeting.

## Article 4: Vote of Non-confidence

A vote of non-confidence for infringement of the constitution, neglect of duties or unbecoming conduct moved against any member of the Committee at an Extraordinary General

Meeting held specifically for the resignation of the person or persons against whom the vote is moved. The Majority votes of two-third of the members present shall be obtained.

A vote so passed shall call for the immediate resignation of the person or persons against whom the vote is moved.

#### Article 5: Standard Orders

Standard Orders for all General Meetings of the Club shall be in accordance with those for the Hong Kong University Students' Union Council meetings unless otherwise approved by the General Meeting.

### SECTION VI CONSTITUTION

#### Article 1: Amendment

No amendment of this Constitution may be made except at the Annual General Meeting or an Extraordinary General Meeting convened specifically for this purpose.

#### Article 2: Interpretation

The interpretation of this Constitution shall rest with the Committee of the Club.