

**Constitution of Sport Climbing Club, H.K.U.S.U.**  
**Revised March 2010**

**Section I Definitions**

In this Constitution,

“University” shall mean the University of Hong Kong.

“Student” shall mean a student of the University of Hong Kong, as defined in the University Statutes.

“Union” and “H.K.U.S.U.” shall mean the Hong Kong University Students’ Union.

“S.A.” shall mean the Hong Kong University Students’ Union Sports Association.

“The Club” shall mean the Sport Climbing Club, Hong Kong University Students’ Union.

**Section II General**

**Article I Name**

The name of the club shall be “Sport Climbing Club, Hong Kong University Students’ Union”.

**Article 2 Affiliation**

The Club shall be directly affiliated to H.K.U.S.U. through Sports Association.

**Article 3 Membership**

Full member of the Club shall be full Union members who have duly enrolled and must be registered with the Club and paid the membership fee accordingly.

**Article 4 Aim**

- a. To encourage general interest in sport climbing in the University.
- b. To encourage the health among members in the University.

**Article 5 Sport Climbing Club Session**

The Club session shall commence on the first day after Annual General Meeting and terminate immediately after the day of the next Annual General Meeting.

**Section III Executive Committee**

**Article 1 Membership**

- a. Chairman
- b. Vice-Chairman
- c. General Secretary
- d. Financial Secretary
- e. Team Captain

- f. Student Representative
- g. Publicity Secretary

#### Article 2 Function

- a. To formulate the policies of the Club in accordance with its aim.
- b. To carry out the resolutions of the General Meetings.

#### Article 3 Duties of Individual members

- a. The Chairman shall be the chief executive, shall signify the Club in all affairs and shall preside in all meetings of the Club unless otherwise delegated.
- b. The Vice-Chairman shall aid the Chairman in all his duties, shall be the ex-officio Chairman of the Executive Committee and shall symbolize the Club in the Sport Association Council in the nonattendance of the Chairman.
- c. The General Secretary shall be accountable for the general connection of the Club, keeping the membership roll, drafting the minutes of all meetings and General meetings and keeping account of the year's activities of the Club.
- d. The Financial Secretary shall be responsible for all financial matters of the Club.
- e. The Team Captain shall be responsible for all matters relating to team and team members.
- f. The Student Representative shall be responsible for all matters regarding members of the Club.
- g. The Publicity Secretary shall be responsible for all promotion materials.

### **Section IV    General Meetings**

#### Article 1 Annual General Meeting

- a. The Annual General Meeting of the Club shall be held during the period of 15<sup>th</sup> February to 15<sup>th</sup> March.
- b. Composition: The meetings shall comprise of the full members of the Club.
- c. The business of the Annual General Meeting:
  - To receive and adopt the minutes of the previous Annual General Meeting.
  - To receive and adopt the Annual Report of the outgoing session prepared by the General Secretary.
  - To receive and adopt the financial report of the outgoing session prepared by the Financial Secretary.
  - Constitution amendments, if any.
  - To elect the Executive Committees of the Club of the coming session.
  - To formulate the policy of the next session.
  - To elect candidates for 'Player of the Year' and 'University Sports Trophies', if application.
  - To elect candidates for 'Olma Sportsman' and the 'Olma Sportswoman' Award, if applicable.

- d. A notice of the Annual General Meeting of the Club, the agenda and a list of club members thereof shall be posted five clear days beforehand. Such notice and agenda shall be sent to the members of the Annual General Meeting. And the notice of the Annual General Meeting, the agenda and the list of club members shall be sent to the Sports Council before the Annual General Meeting is held.
- e. At the Annual General Meetings of the Club, twenty full members shall form a quorum. Each full member shall be entitled to one vote only.

#### Article 2 Nomination

- a. Nominations for the office bearers of the Club shall be accepted until but not after forty-eight hours before the Annual General Meeting of the Club.
- b. Nominations for elections shall only be made on forms provided for the purpose by the Sports Association. Each form shall contain the name of the candidate, together with the signatures of a proposer and a seconder, and the signature of the candidate signifying his/her consent, duly signed by any member of the Executive Committees of the Sports Association certifying the date of receipt.
- c. All candidates, proposer, seconders and office-bearers shall be full member of the Club.
- d. Nominations for the office-bearer should be opened and publicized at least one week before the Annual General Meeting of the Club.

#### Article 3 Eligibility of Voting Right of the Club at Election

Only full members of the club shall vote in the General Meeting of the Club.

#### Article 4 Method of Voting

- a. Voting is secret ballot for election
- b. When there is only one candidate for one post, the candidate shall be declared elected ipso facto.
- c. When there are two candidates for one post, a straight ballot shall be held. In the event of a tie, re-election shall be held.
- d. When there are more than two candidates for one post, electors shall indicate on their ballot sheets their order of preference for all candidates, ballot sheets shall be arranged and counted according to the first preferences. The candidate at the bottom of the poll on the first count shall be declared to have lost, and his/her vote shall be distributed among the reminders according to the second preference indicated on them. This process shall be continued until one candidate has a clear majority and he/she shall be declared elected.
- e. In case there exists a vacancy for the post of chairman during a term of office, nomination shall be opened and procedure leading to election shall be as in the Annual Election.
- f. In case there exists any vacancy in the Club Committee other than the Chairman during a power to co-opt other full member to fill the vacancy with the approval of the Extraordinary General

Meeting.

#### Article 5 Extraordinary General Meeting

- a. The Extraordinary General Meeting shall be convened by the Chairman at the request of any member of the Sports Club seconded by ten other Club members.
- b. Composition: The Meeting shall comprise of the full members of the Club.
- c. No other agenda shall be discussed except those convened especially for the purpose.
- d. A notice of the Extraordinary General Meeting of the Club and the agenda thereof shall be posted on the Sports Association board (All S.A. board) five clear days beforehand. Such notice and agenda shall be sent to the members of the Club.
- e. At the Extraordinary General Meeting of the Club, twenty full members shall form a quorum. Each full member shall be entitled to one vote only.

#### Article 6 Returning Officer

At least one Councilor with no interest in the Club shall act as the Returning Officer of the General Meetings of the Club, to observe whether the Union Council Standing Orders, and the S.A. Constitution and By Laws are followed.

#### Article 7 Vacation of Office

In case there exists any vacancy in the Executive Committee of the Club (other than the Chairman) during a term of office, the Executive Committee shall have the power to appoint other full members of the Club to fill the vacancy and act as officers, nominations to the position of Chairman shall be opened to all full members of the Club if the position is vacated during a term of office. The procedure of election under this article shall be conducted in accordance with Section IV Article 4 of this constitution.

### **Section V Constitution Amendment**

#### Article 1 Amendment

The Constitution shall not be amended except by a motion carried at the Annual General Meeting or Extraordinary General Meeting convened specially for the purpose. A notice intimating the proposed amendment shall be posted on the S.A. Notice Boards five clear days before the General Meeting. The By-laws shall not be amended except by a motion carried in a Sports Council Meeting. A notice intimating the proposed amendment shall be posted five clear days before that Council Meeting.

#### Article 2 Interpretation

The interpretation of this Constitution shall rest with the Sports Council.