

The Constitution of Handball Club, HKUSU

1. The full name of the club shall be “The Hong Kong University Student’s Union Handball Club” and the Chinese name of the Club shall be “香港大學學生會手球學會”. “Handball Club, HKUSU” also accepted as referring to the Club.
2. The aim of the Club shall be to promote general interest in Handball among members of the Student’s Union and establish an friendly relations with other Handball organization outside the University
3. The Club shall be affiliated to HKU Student Union and shall be a member club of the HKU Sports Association (S.A.)
4. The Club shall accept rules and standing orders of the Union and the S.A. in respect fo affiliated sub-organization
5. (a) Membership:
 - i. All undergraduates, postgraduates and graduates of the university who are full member of the Students’ Union shall become full members of the Club on payment of a subscription of HKD\$10/year.
 - ii. Staff of the University shall become Staff members of the Club on payment of a subscription of HKD\$20/year.
 - iii. Any person (non-full-member of the Union) recommended by at least three committee members including the Chairman of the Club, shall become an Associate member on payment of a subscription of HKD\$20/year.(b) Tuition fee:
 - i. The tuition fee for each academic year (Sept-May) is HKD\$250 for undergraduates and postgraduates and HKD\$300 for graduates
 - ii. The annual tuition fee for Staff and Associate members is HKD\$300.
 - iii. The annual tuition fee may be changed from year to year by the decision of the coach and committee members including the Chairman.
6. The officials Club shall consist of:
 - (a) An executive committee should consist of the following members:
 - i. Chairman
 - ii. Vice-chairman
 - iii. General Secretary
 - iv. Financial Secretary
 - v. Men’s Team Captain
 - vi. Ladies’ Team Captain

7. The duties of the Executive Committee of the Club

- (a) The Chairman shall be the Chief executive, and shall represent the Club in the Sports Association Council
- (b) The Vice-Chairman shall represent the Club in the Sports Association Council in the Absence of the Chairman and assist the Chairman in all his duties.
- (c) The General Secretary shall conduct the general correspondence of the Club, draft the minutes of all meetings, keep a Minute Book, prepare the report to be presented to the Annual General Meeting, attend the financial meetings of S.A.
- (e) The Men's Team Captain and Ladies' Team Captain shall be responsible for all matter concerning practice

8. The Club shall keep the following records:

- (a) A Membership Book with complied with the membership forms.
- (b) An Account Book.
- (c) A Minutes Book in which shall be entered the minutes of all General Meetings.
- (d) A record of all matches played and function held for the club
- (e) An Inventory Book for the Club

9. The Committee shall appoint any member of the Club to fill any vacancy that may exist in the Committee during the year.

10. The session of the Club shall commence on the first day after an Annual General Meeting to the day of the next Annual General Meeting

11. The executive committee of the Club shall be elected at the Annual General and shall hold the office until the next Annual General Meeting.

12. Committee Meeting shall be convened by the Chairman or the General Secretary; a simple majority shall form a quorum, and each committee member will be give, one vote, except members holding two posts will be give two votes.

13. The Annual General Meeting shall be held during the last four weeks of the Second Academic Term. The Chairman shall preside at the meeting. Twenty fill members shall form a quorum.

14. At least seven days' notice shall be given of such a meeting.

15. Nominations:

- (a) Nominations for the office bearers of the Club shall be accepted until but not after forty-eight hours before the Annual General Meeting of the Club, provided that at least one nomination has be received for each respective post.
- (b) Nominations for election shall only be made on forms provided for the purpose by the Sports Association. Each form shall contain the name of the candidate, together with the signature of a proposer, a seconder and the signature of the candidate signifying his or her the Sports Association certifying the date of receipt
- (c) All candidates, proposers, seconders and office-bearers shall be members of

the Club.

(d) Nominations for the office-bearers should be opened and publicized at least one week before the AGM of the Club

16. Only full members of the club shall vote in the election

17. When there is only one candidate for one post, the candidate shall be declared elected ipso facto.

18. The committee shall invite at least one Returning Officer to act as Election Official. The president or any Ex-co member of the S.A. shall act as Returning Officer for the election

19. The Committee may call an Extraordinary General Meeting at any time.

20. Upon requisition made in writing to the General Secretary of the Club and signed by not less than twenty members, the committee shall convene an Extraordinary General Meeting within two weeks. Any such requisition shall specify the objects of the proposed meeting, and no other matter shall be discussed thereafter without the consent of at least three-fourth of the members present. At least seven days notice shall be given of such meeting

21. A vote of non-confidence for the infringement of the constitution, neglect of duties or unbecoming conduct may be moved against any member of the executive committee at any extraordinary general meeting held specifically for the purpose. A vote so passed shall call for the resignation of the person or person against whom the vote is moved

22. No alteration of the existing rules shall be made except at the Annual General Meeting or any Extraordinary notice shall be given of any amending motion

23. The standing order of all General Meeting shall be in accordance with the standing orders of the HKUSU council.

24. All members must abide by the rules or constitution of the Club

25. The Chairman, representing the Committee, shall have the sole right of interpreting and enforcing the Constitution. But the ultimate decision shall rest with the President of the Students' Union