

The Constitution of **World Collegiate Association for the Research of Principles - Hong Kong, HKUSU**

Enactment History

26th January 2011 [2010-2011 AGM] Amended

Section 1 General Principles

Section 2 Vision and Mission

Section 3 Core Values

Section 4 Objectives

Section 5 Membership

Section 6 Organization

Section 7 General Meeting

Section 8 Procedure at General Meeting

Section 9 Finance

Section 10 Interpretation and Amendment of the Constitution

Definitions:

In this Constitution,

“Association” refers to “World Collegiate Association for the Research of Principles - Hong Kong, HKUSU”;

“HKUSU” refers to Hong Kong University Students’ Union;

“ICA” refers to Hong Kong University Students’ Union Independent Clubs Association.

“ICA Council” refers to Hong Kong University Students’ Union Independent Clubs Association Council.

Section 1 General Principles

1.1. Name

The name of this Association is “World Collegiate Association for the Research of Principles - Hong Kong, HKUSU” (in short, W-CARP-HK, HKUSU) in English; “香港大學學生會世界大學原理研究會” in Chinese. (*Amended in 2010-2011 AGM*)

1.2. Language

The official languages are English and Chinese and they shall enjoy equal status. In case of discrepancy, unless otherwise stated, the English version shall be referred to.

1.3. Logo

The official logo of the Association is:



Section 2 Vision and Mission

2.1. Vision

The Association is a forerunner of young leaders and peace ambassadors who aim to transform the world to be a global family. *(Amended in 2010-2011 AGM)*

2.2. Mission

The Association is a campus-based organization that aims at raising young leaders who actively help to create a better world. *(Amended in 2010-2011 AGM)*

- To strive for personal excellence through joining community services and promoting family and cultural harmony as well as world peace. *(Amended in 2010-2011 AGM)*
- *(Repealed in 2010-2011 AGM)*
- Through serving the campus community, to advocate and develop moral and ethical relationships between different cultural groups. *(Amended in 2010-2011 AGM)*

2.3. Relationship with external organizations

The programme, finance, routine operations and administrative decisions of the Association shall be independent from the World Collegiate Association for the Research of Principles, and any other external organizations. *(Appended in 2010-2011 AGM)*

Section 3 Core values *(Amended in 2010-2011 AGM)*

- 3.1. World Peace
- 3.2. Social Accountability
- 3.3. Family Harmony
- 3.4. Cultural Integration

Section 4 Objectives

The Association shall promote the followings to all HKUSU Full Members: *(Amended in 2010-2011 AGM)*

- 4.1. To organize activities aimed at inspiring young people with hope, ideals, and passion for life based on an understanding of “One World, One Family” and a commitment to service. *(Amended in 2010-2011 AGM)*
- 4.2. To organize practical service projects for the benefit of the local community.
- 4.3. To organize activities aimed at promoting a commitment to purity and a healthy lifestyle among young people.

- 4.4. To organize leadership training programs aimed at giving young people the skills to organize, facilitate and manage activities among their peers.
- 4.5. To organize fundraising activities that accord with our mission and objectives.
- 4.6. *(Repealed in 2010-2011 AGM)*

Section 5 Membership

5.1 Any HKUSU member who agrees with our Vision, Mission, Core Values and Objectives is eligible to be a member of the Association.

- 5.1.1. Full Membership – All HKUSU Full Members shall be Full Members of the Association upon payment of the annual membership fee. *(Amended in 2010-2011 AGM)*
- 5.1.2. Graduate Membership – All graduates of the University of Hong Kong shall be Graduate Members of the Association upon payment of the annual membership fee. *(Amended in 2010-2011 AGM)*
- 5.2. Annual membership fee of Full Membership shall be determined by ICA Council annually. Annual membership fee of Graduate Membership shall be determined by the Executive Committee of the Association annually. *(Amended in 2010-2011 AGM)*
- 5.3. An application form shall be filled out.
- 5.4. All members shall be entitled to enjoy all facilities provided by the Association, to take part in all its activities and to attend all General Meetings held by the Association with full speaking right. *(Amended in 2010-2011 AGM)*
- 5.5. Only Full Members shall be entitled to propose, to second motions, to vote and to nominate or to be nominated in an election in all General Meetings of the Association. *(Amended in 2010-2011 AGM)*
- 5.6. Applications for membership made to the Association shall be accepted upon the applicant satisfying the requirements set out in this Constitution. All members of the Association shall undertake to abide by the provisions of this Constitution.
- 5.7. Term of membership shall commence on the date of registration and end at coming July 31.

Section 6 Organization

6.1. The ultimate authority in the Association shall be vested in the General Meeting.

6.2. *(Repealed in 2010-2011 AGM)*

6.3. *(Repealed in 2010-2011 AGM)*

6.4. Executive Committee shall consist of the following posts, in which President and Financial Secretary are mandatory: *(Amended in 2010-2011 AGM)*

- 6.4.1. President
- 6.4.2. Vice-President (Internal)
- 6.4.3. Vice-President (External)
- 6.4.4. General Secretary
- 6.4.5. Financial Secretary
- 6.4.6. Cultural Secretary *(Appended in 2010-2011 AGM)*
- 6.4.7. Welfare Secretary
- 6.4.8. Publicity Secretary
- 6.4.9. Publications Secretary
- 6.4.10. Social Secretary
- 6.4.11. *(Repealed in 2010-2011 AGM)*
- 6.4.12. *(Repealed in 2010-2011 AGM)*

6.5. Duties of individual Executive Committee members: *(Appended in 2010-2011 AGM)*

- 6.5.1. President shall:
 - preside over all General Meetings and Executive Committee Meetings of the Association; and
 - assure that all members of the Executive Committee are properly informed concerning activities of the Association.
- 6.5.2. Vice-President (Internal) shall:
 - preside over all General Meetings and Executive Committee Meetings of the Association in the absence of the president;
 - be responsible for coordinating all internal affairs of the Association; and
 - assist the President in all his/her duties.
- 6.5.3. Vice-President (External) shall:
 - preside over all General Meetings and Executive Committee Meetings of the Association in the absence of the President and the Vice-President (Internal); and
 - be responsible for establishing rapport with other organizations in campus and outside campus.
- 6.5.4. General Secretary shall:
 - be responsible for the maintenance of accurate records of the proceedings of the Association and the Executive Committee; and
 - be responsible for the preparation and distribution of minutes of all General Meetings and Executive Committee Meetings of the Association.

- 6.5.5. Financial Secretary shall:
 - be responsible for the maintenance of all such financial records; and
 - be responsible for the preparation and distribution of regular financial reports to members of the Executive Committee.
- 6.5.6. Cultural Secretary shall:
 - be responsible for organizing activities that promote cultural integration and harmony.
- 6.5.7. Welfare Secretary shall:
 - be responsible for finding sponsors for the events and organize fund-raising activities.
- 6.5.8. Publicity Secretary shall:
 - be responsible for designing promotional material for the events.
- 6.5.9. Publications Secretary shall:
 - be responsible for designing the publications for the events.
- 6.5.10. Social Secretary shall:
 - be responsible for organizing activities for members of the Association.

Section 7 General Meeting

- 7.1. The Annual General Meeting, being a General Meeting of members, shall be held within the period between the first day of January and the last day of February. (*Amended in 2010-2011 AGM*)
- 7.2. The business of the Annual General Meeting shall be: (*Amended in 2010-2011 AGM*)
 - 7.2.1. To receive and adopt the agenda;
 - 7.2.2. To receive and adopt the minutes of the previous AGM and EGM(s) (if any);
 - 7.2.3. To receive and adopt the Annual Functional Report;
 - 7.2.4. To receive and adopt the Annual Financial Report;
 - 7.2.5. To receive and adopt the Year Plan;
 - 7.2.6. To receive and adopt the Financial Budget ;
 - 7.2.7. To elect the Executive Committee of next session;
 - 7.2.8. To authorize the newly elected President and Financial Secretary to be in charge of the official bank account of the Association jointly; and
 - 7.2.9. Any Other Business.
- 7.3. The Executive Committee shall give its members not less than seven consecutive clear days' notice for Annual General Meeting. The notice and agenda shall be publicized and the date, time and venue of the meeting and the business to be transacted thereat shall be specified. (*Amended in 2010-2011 AGM*)
- 7.4. General Meeting shall be convened in the presence of a Returning Officer. ICA Councilors or HKUSU Councilors shall be eligible to be a Returning Officer upon the appointment by the ICA Council Chairperson. (*Amended in 2010-2011 AGM*)
- 7.5. The Executive Committee shall give its members not less than three consecutive clear days' notice for an Extraordinary General Meeting. An Extraordinary General Meeting shall be held upon the request of the Executive Committee, or the written requisition of five percent of or 15 Full Members of the Association, whichever is more. (*Amended in 2010-2011 AGM*)

- 7.6. The quorum for a General Meeting shall be seven percent of or 20 Full Members of the Association, whichever is more. *(Amended in 2010-2011 AGM)*
- 7.7. All resolutions passed by a General Meeting shall be consistent with this Constitution.

Section 8 Procedure at General Meeting

- 8.1. No business shall be transacted at any General Meeting unless a quorum of members is present at the time when the meeting proceeds business and continues to be present until the conclusion of the meeting.
- 8.2. The President or in his/her absence the Vice-President (Internal) shall preside as the Chairperson at every General Meeting. If neither of them shall be present, the members present shall appoint one of them to preside as the Chairperson of the General Meeting. *(Amended in 2010-2011 AGM)*
- 8.3. The General Secretary shall be the Honorary Secretary at every General Meeting. If he/she is absent, the members present shall appoint one of them to be the Honorary Secretary of the General Meeting. *(Amended in 2010-2011 AGM)*
- 8.4. The Chairperson of the General Meeting may, with the consent of the meeting at which a quorum is present, adjourn the meeting from time to time and from place to place. *(Amended in 2010-2011 AGM)*
- 8.5. *(Repealed in 2010-2011 AGM)*
- 8.6. A resolution may be amended with the consent of a two-thirds majority of the members present but no amendment shall be permitted at the same General Meeting which has the effect of substantially altering the meaning or intent of the original resolution. The Chairperson of the General Meeting shall not put to the meeting any amendment which he/she considers to have such effect.
- 8.7. At any General Meeting a resolution put to the vote of the meeting shall be decided by a show of hands, unless the meeting decides on a procedural motion to vote on the resolution by secret ballot, or unless the Chairperson of the General Meeting decides to do so in which a vote by secret ballot shall be held.
- 8.8. Each member shall have one vote at any General Meeting. With the exceptions specified in 8.9, a simple majority shall in all cases be sufficient to carry or defeat a motion. In the event of an equality of votes, the Chairperson of the General Meeting shall have a casting vote.
- 8.9. In case of the revocation of any resolution in the General Meeting, the resolution to amend the Constitution, the vote of no-confidence against any elected office bearer of the Association, and the resolution to dissolve the Association, a two-thirds majority is required. *(Amended in 2010-2011 AGM)*

Section 9 Finance (*Appended in 2010-2011 AGM*)

- 9.1 The official bank account of the Association shall be kept by the President and Financial Secretary jointly. Another Executive Committee member shall be authorized to be responsible for the management of bank account if one is both the President and Financial Secretary. The signatures of both are required in all matters related to the bank account. (*Appended in 2010-2011 AGM*)

Section 10 Interpretation and Amendment of the Constitution

- 10.1. The interpretation of this Constitution shall rest with the General Meeting.
- 10.2. In case there is no interpretation by the General Meeting or on particular provision of the Constitution, the Executive Committee shall have the power to interpret the particular provision of the Constitution with respect to its arbitration.
- 10.3. An amendment to this Constitution may be made by a resolution of not less than a two-thirds of the Full Members voting at a General Meeting for with proper notice has been given. The Executive Committee shall publish the proposed amendment to the Constitution seven clear days before General Meeting. (*Amended in 2010-2011 AGM*)