

**HONG KONG UNIVERSITY STUDENTS' UNION
RAMBLERS' CLUB
CONSTITUTION**

ENACTMENT HISTORY

6th June 2000 Amended

26th March 2010 Amended

13th February 2011 [2011-2012 AGM] Amended

SECTION 1 --- GENERAL

SECTION 2 --- MEMBERSHIP

SECTION 3 --- EXECUTIVE COMMITTEE

SECTION 4 --- GENERAL MEETING

SECTION 5 --- FINANCE

SECTION 6 --- INTEPRETATION AND AMENDMENT OF THE CONSTITUTION

SECTION 1 --- GENERAL

Article 1 --- NAME

The name of the Club shall be 'Hong Kong University Students' Union Ramblers' Club' in English and '香港大學學生會行社' in Chinese, herein after referred to as 'the Club'.

Article 2 --- AFFILIATION

The Club shall be directly affiliated to the Hong Kong University Students' Union through Independent Clubs Association, HKUSU.

Article 3 --- AIMS

The aims of the Club shall be

- a) to provide outdoor recreation for the general benefit of the student body;
- b) to develop the love towards nature among the student body;

- c) to promote understanding and cooperation among its members.

Article 4 --- CLUB SESSION

The Club Session shall commence once elected at the Annual General Meeting and terminate at the next Annual General Meeting. (*Amended in 2010-2011 AGM*)

SECTION 2 --- MEMBERSHIP

Article 5 --- FULL MEMBERSHIP

- a) All Full Members of the Hong Kong University Students' Union are eligible for Full Membership of the Club.
- b) The privileges attaching to Full Membership shall be as follows:
 - i) to attend functions and General Meetings of the Club with full speaking right;
 - ii) to propose, second motions and vote at General Meetings of the Club;
 - iii) to nominate and be nominated in the Elections at General Meetings of the Club.

Article 6 --- ASSOCIATE MEMBERSHIP

- a)
 - i) Any member of the Hong Kong University Students' Union who are not eligible for Full Membership of the Club under Article 5a, or any graduate of the University not taking approved post-graduate course at the University shall be an Associate Member of the Club on payment of the annual subscription.
 - ii) Any person who is duly proposed and seconded by Executive Committee Members of the Club and is approved by the Executive Committee, shall be an Associate Member of the Club on payment of the annual subscription.

- b) The privileges attaching to Associate Membership of the Club shall be as stated in Article 5b i.

Article 7 --- ANNUAL SUBSCRIPTION

The annual subscription of the Club for a Full Member shall be approved annually by Independent Clubs Association Council, HKUSU, and the annual subscription for an Associate Member shall be \$30 Hong Kong dollars. (*Amended in 2010-2011 AGM*)

SECTION 3 --- EXECUTIVE COMMITTEE

Article 8 --- ORGANIZATION OF THE EXECUTIVE COMMITTEE

- a) The General Meeting of the Club shall have the highest authority.
- b) The Executive Committee of the Club shall be the executive body.

Article 9 --- COMPOSITION OF THE EXECUTIVE COMMITTEE

The Executive Committee of the Club shall be composed of the following officials, in which (a) and (e) are mandatory: (*Amended in 2010-2011 AGM*)

- a) The Chairperson
- b) The Internal Vice-Chairperson
- c) The External Vice-Chairperson
- d) The Honorary Secretary
- e) The Financial Secretary (*Amended in 2010-2011 AGM*)
- f) Three Publication and Publicity Secretaries
- g) Three Program Secretaries
- h) Three Stewards
- i) The Information Secretary
- j) Two Past Committee Representatives

Article 10 --- DUTIES OF INDIVIDUAL EXECUTIVE COMMITTEE MEMBERS

- a) The Chairperson shall be the chief executive, and shall preside over all meetings of the Club.
- b) The Internal Vice-Chairperson shall assist the Chairperson in conducting the internal affairs of the Club, carry out the duties of the Chairperson in the absence of the Chairperson, and attend the meetings of the Club.
- c) The External Vice-Chairperson shall assist the Chairperson in conducting the external affairs of the Club, carry out the duties of the Chairperson in the absence of the Chairperson and Internal Vice-Chairperson, and attend the meetings of the Club.
- d) The Honorary Secretary shall be responsible for the preparation of minutes of all meetings, the keeping of membership roll of the Club, and attending the meetings of the Club.
- e) The Financial Secretary shall be responsible for all financial transactions of the Club, and shall prepare the Financial Budget, present an Annual Financial Report in the Annual General Meeting of the Club, and shall attend the meetings of the Club. (*Amended in 2010-2011 AGM*)
- f) Three Publication and Publicity Secretaries shall be responsible for editing and producing publications of the Club, and shall attend the meetings of the Club.
- g) Three Program Secretaries shall be responsible for arranging the activities for the Club, and shall attend the meetings of the Club.
- h) Three Stewards shall be responsible for the general business of the Club and shall keep an inventory record of the Club, and shall attend the meetings of the Club.
- i) The Information Secretary shall be responsible for collecting all relevant information, and shall attend the meetings of the Club.

- j) Two Past Committee Representatives shall act as an adviser to the Club, and shall attend the meetings of the Club.

SECTION 4 --- GENERAL MEETING

Article 11 --- ANNUAL GENERAL MEETING

- a) The Annual General Meeting shall be convened by the Chairperson of the Club and shall be held within the period from the first day of January to the last day of February. (*Amended in 2010-2011 AGM*)
- b) The following business shall be included in the agenda of the Annual General Meeting: (*Amended in 2010-2011 AGM*)
 - i) To receive and adopt the agenda.
 - ii) To receive and adopt the minutes of the previous Annual General Meeting together with the minutes of all Extraordinary General Meetings which may have occurred since the previous Annual General Meeting.
 - iii) To receive and adopt the Annual Functional Report.
 - iv) To receive and adopt the Annual Financial Report.
 - v) To receive and adopt the Year Plan and Financial Budget of the next Club Session. (*Appended in 2010-2011 AGM*)
 - vi) To elect the Executive Committee of the next Club Session.
 - vii) To authorize the newly elected Chairperson and Financial Secretary to be in charge of the official bank account of the Club jointly. (*Appended in 2010-2011 AGM*)
 - viii) Any Other Business.

Article 12 --- EXTRAORDINARY GENERAL MEETING

An Extraordinary General Meeting shall be convened by the Chairperson with the approval of, or at the request of the Executive Committee, or upon a written requisition signed by five percent of or 15 Full Members of the Club, whichever the more. Any such requisition shall specify the objects of the proposed meeting and no other business shall be discussed there. (*Amended in 2010-2011 AGM*)

Article 13 --- EXECUTIVE COMMITTEE MEETINGS

All Executive Committee Meetings shall be convened by the Chairperson.

Article 14 --- QUORUM

- a) The quorum for any General Meeting shall be seven percent of or 20 Full Members of the Club, whichever the more. (*Amended in 2010-2011 AGM*)
- b) A simple majority shall form the quorum for any Executive Committee Meeting.

Article 15 --- NOTICE

- a) A notice of all Annual General Meeting of the Club and the agenda thereof shall be publicized seven clear days in advance. The time limit for Extraordinary General Meetings shall be three clear days. (*Amended in 2010-2011 AGM*)
- b) A notice of all Executive Committee Meetings of the Club and the agenda thereof shall be given to every Executive Committee Member two clear days in advance.

Article 16 --- CLUB ELECTION

- a) Executive Committee members of the Club as stated in Article 9 shall be elected in a General Meeting.
- b) Nomination of the Executive Committee members shall be opened seven days and closed three days before the General Meetings. The notice of open nomination shall be publicized.
- c) The list of nominees shall be publicized 24 hours after closing of nomination.
- d) If there is any post without candidate, the matter shall be resolved in the General Meeting.
- e) Nomination for election shall be made only on special form provided for the purpose by the Independent Clubs Association Council, HKUSU.
(Amended in 2010-2011 AGM)

Article 17 --- PRESIDENT AND PATRONS OF THE CLUB

The Executive Committee has the right to nominate the President and Patrons of the Club, and to recommend them to the Annual General Meeting for their elections.

SECTION 5 --- FINANCE

Article 18 --- MANAGEMENT OF BANK ACCOUNT

The official bank account of the Club shall be kept by the Chairperson and Financial Secretary jointly. Another Executive Committee member shall be authorized to be responsible for the management of bank account if one is both the Chairperson and Financial Secretary. The signatures of both are required in any matters related to the bank account. *(Appended in 2010-2011 AGM)*

SECTION 6 --- INTEPRETATION AND AMENDMENT OF THE CONSTITUTION

Article 19 --- INTEPRETATION OF THE CONSTITUTION

The Executive Committee shall be responsible for the interpretation of the Constitution of the Club.

Article 20 --- AMENDMENT OF THE CONSTITUTION

- a) The amendment of the Constitution shall be passed with a two-thirds majority in General Meetings. (*Amended in 2010-2011 AGM*)
- b) Proposed amendment (with the clauses in detail) shall be publicized seven days before the event.