

The Constitution of Golden Z Club, HKUSU

ENACTMENT HISTORY

31st January 2011 [2010-2011 AGM] Amended

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Section 1 Interpretation (Amended in 2010-2011 AGM)

Term	Meaning
“Club”	Hong Kong University Students’ Union Golden Z Club
“ICA”	Hong Kong University Students’ Union Independent Clubs Association
“ICA Council”	Hong Kong University Students’ Union Independent Clubs Association Council
“Union”	Hong Kong University Students’ Union
“AGM”	Annual General Meeting
“EGM”	Extraordinary General Meeting
“Ex-co”	Executive Committee of Hong Kong University Students’ Union Golden Z Club
“University”	The University of Hong Kong

Section 2 General

Article 1. Name

1. The name of the Club shall be the “Hong Kong University Students’ Union Golden Z Club”
2. The name of the Club in Chinese shall be “香港大學學生會崇德青年社”.

Article 2. Affiliation

The Club shall be directly affiliated to the Hong Kong University Students’ Union through the Independent Clubs Association, HKUSU.

Article 3. Objectives

The objectives of the Club shall be:

1. to combine service and advocacy;
2. to promote sexual equality in the society;
3. to raise our members’ global awareness;
4. to encourage our members’ leadership qualities and promote their personal growth;
5. to provide career guidance to our members; and
6. to serve and better the University of Hong Kong, the community, and the world.

Article 4. Motto

The motto of the Club shall be: “Future Leaders Building A Better World Today.”

Article 5. Relationship with other Zonta Organizations

The programme, finance, routine operations and administrative decisions of the Club shall be independent from the Zonta International, the Zonta Club of Hong Kong and other Golden Z Clubs.
(Appended in 2010-2011 AGM)

1. The relationship of the Club with the Zonta International

The Club shall be a member of District 17 Z Club Committee, which is a branch of the Zonta International Z Club Committee, which is a branch of Zonta International.

2. The relationship of the Club with the Zonta Club of Hong Kong

The Club shall be a member of the Zonta Club of Hong Kong, a member of Zonta International. The Club shall be sponsored by and be considered as a service project of the Zonta Club of Hong Kong. The sponsorship shall include full financial support. The Club shall be guided by an advisory committee appointed by the Zonta Club of Hong Kong.

3. The relationship of the Club with other Golden Z Clubs

The Club shall maintain mutual communication, advice and support with other Golden Z Clubs on the local level as well as other Golden Z Clubs in the world.

Section 3 Membership

Article 1. Full Membership

- 1 All Union Full Members who have duly registered and paid the membership fee shall become the Full Members of the Club.
- 2 Full Members of the Club shall have the rights:
 - 2.1 to participate in the activities of the Club;
 - 2.2 to enjoy the services and welfare of the Club;
 - 2.3 to nominate and to be nominated for election in the annual election of the Club, and be eligible for office as members of the Ex-co of the Club; (***Amended in 2010-2011 AGM***)
 - 2.4 to attend General Meetings of the Club with full speaking rights;
 - 2.5 to propose, second motions and vote in General Meetings. (***Amended in 2010-2011 AGM***)

Article 2. Staff and Graduate Membership

1. Staff of the University shall become Staff Members of the Club upon payment of annual membership fee.
2. Graduates of the University shall become Graduate Members of the Club upon payment of annual membership fee.
3. Graduates Members and Staff Members shall have the rights to enjoy the privileges listed in 2.1, 2.2 and 2.4 in Article 1. of Section 3. They shall have full speaking rights but no voting rights in General Meetings.

Article 3. Term of Memberships

The term of all memberships shall start from the date of registration and end on 31st July of the coming year.

Section 4 Executive Committee

Article 1. Structure

The Ex-co shall consist of the following, in which 1-3 and 5 are mandatory, - (***Amended 2010-2011 AGM***)

1. President;
2. Internal Vice-President;
3. External Vice-President;
4. General Secretary;
5. Financial Secretary;
6. Fellowship Director;
7. Publicity Director;
8. Publication Director;
9. Marketing Director;
10. Public Relations Director;
11. International Relations Director;
12. Service Project Director;
13. Advocacy Director;

(Repealed in 2010-2011 AGM)

Article 2. Authority

The Ex-co shall represent the Club both internally and externally.

Article 3. Duties

1. The President shall
 - (i) be the chief executive of the Club; and
 - (ii) preside all regular and special meetings of the Club.
2. The Internal Vice-President shall
 - (i) assist the President in all internal affairs of the Club; and
 - (ii) be the ex-officio President of the Ex-co in the absence of the President.
3. The External Vice-President shall
 - (i) assist the President in all external affairs of the Club; and
 - (ii) represent the Club in all external meetings of the Club.

4. The General Secretary shall
 - (i) handle all correspondences of the Club;
 - (ii) take and prepare minutes of all Ex-co meetings; and
 - (iii) hand in an Annual Functional Report to the ICA Council.
5. The Financial Secretary shall
 - (i) handle all financial matters of the Club;
 - (ii) draft the Financial Budget of the Club;
 - (iii) keep an account of all income and expenditures of the Club; and
 - (iv) prepare and hand in an Annual Financial Report to the ICA Council.
6. The Fellowship Director shall
 - (i) be responsible for encouraging acquaintance and friendship with in the Club's membership.
7. The Publicity Director shall
 - (i) be responsible for the promotion of all activities.
8. The Publication Director shall
 - (i) be responsible for all publication work.
9. The Marketing Director shall
 - (i) be responsible for all matters relating to marketing.
10. The Public Relations Director shall
 - (i) be responsible for all matters relating to public relations within Hong Kong.
11. The International Relations Director shall
 - (i) be responsible for developing plans for the Club's annual international project(s); and
 - (ii) be responsible for all matters relating to public relations outside Hong Kong.
12. The Service Project Director shall
 - (i) be responsible for developing plans for the Club's annual community service project(s).
13. The Advocacy Director shall
 - (i) be responsible for indentifying relevant issues and addressing them through actions.

Section 5 Meeting

Article 1. Ex-co Meetings

1. Ex-co Meetings shall be held at least once every three months. *(Amended in 2010-2011 AGM)*
2. For any Ex-co meetings, a quorum shall be formed with the presence of at least half of the Ex-co members.
3. For any Ex-co meetings, a notice and the agenda shall be sent to all Ex-co members three days beforehand.

Article 2. AGM

1. The AGM shall be convened by the President and held within the period starting from the first day of January to the last day of February.
2. The following business shall be included in the agenda of AGM: *(Amended in 2010-2011 AGM)*
 - a. To receive and adopt the agenda
 - b. To receive and adopt the minutes of the previous AGM
 - c. To receive and adopt the minutes of EGM(s) during the session (if any)
 - d. To receive and adopt the Annual Functional Report
 - e. To receive and adopt the Annual Financial Report
 - f. To elect the Ex-co members of the next session
 - g. To receive and adopt the Year Plan and Financial Budget of the next session
 - h. To authorize the newly elected President and Financial Secretary to be in charge of the official bank account of the Club jointly *(Appended 2010-2011 AGM)*
 - i. Any Other Business

Article 3. EGM

1. An EGM of the Club shall be convened by the Ex-co, or at the written requisition of five percent of or 15 Full Members of the Club, whichever the more. *(Amended in 2010-2011 AGM)*
2. A notice of such meeting and the agenda thereof shall be sent to all Club members 72 hours (three days) beforehand.
3. Any requisition shall specify the object of the proposed meeting and no other matter shall be discussed without the consent of at least two-thirds of the Full Members present.

Article 4. Quorum of General Meeting *(Appended 2010-2011 AGM)*

Seven percent of or 20 Full Members of the Club, whichever the more, shall form a quorum in a General Meeting.

Section 6 Nomination, Election and Vacancy

Article 1. Nomination

1. Nomination of Ex-co members shall be opened to all Full Members of the Club at least 168 hours (seven days) before the respective election and closed 72 hours (three days) before the respective election. The notice of open nomination shall be delivered to all its Full Members, ICA Executive Committee and ICA Council Chairperson. ***(Amended in 2010-2011 AGM)***
2. The list of nominees shall be delivered to all its Full Members, ICA Executive Committee and ICA Council Chairperson within 24 hours after closing of nomination. ***(Amended in 2010-2011 AGM)***

Article 2. Voting

1. Ex-co Members shall be elected in a General Meeting, specifically held for the purpose.
2. Election for all individual post shall be conducted separately.
3. When there is only one candidate for the post, the attending Full Members of the Club shall vote for or against the candidate or abstain. The candidate shall be declared elected if a simple majority of votes is cast for the candidate.
4. When there are two candidates for one post, a straight ballot shall be held. In the event of a tie a re-election shall be held. ***(Appended in 2010-2011 AGM)***
5. When there are more than two candidates for one post, the attending Full Members shall indicate on their ballot sheets their orders of preference for all candidates. Ballot sheets shall be arranged and counted according to the first preference. The candidate at the bottom of the poll on the count shall be declared to have lost, and his/her votes shall be distributed among the remainders according to the second preference indicated on the ballot sheet. This process shall be continued until one candidate has a clear majority and he/she is declared elected. ***(Amended in 2010-2011 AGM)***
6. Results of election and by-election, and any resignation or vacancy shall be delivered to all its Full Members, ICA Executive Committee and ICA Council Chairperson. ***(Amended in 2010-2011 AGM)***

Article 3. Vacancy

Vacancies in the Ex-co shall be filled at EGM called for that purpose by the President of the Club if the vacancy is not the post of the President. In case of vacancy of the President, a member of the Constitution Review Committee of ICA Council shall take the chairmanship of the EGM.

Section 7 Finance (Appended in 2010-2011 AGM)

Article 1. Management of bank account

The official bank account of the Club shall be kept by the President and Financial Secretary jointly. Another Executive Committee member shall be authorized to be responsible for the management of bank account if one is both the President and Financial Secretary. The signatures of both are required in all matters related to the bank account. *(Appended in 2010-2011 AGM)*

Section 8 Amendment and Interpretation of Constitution (Amended in 2010-2011 AGM)

Article 1. Amendment

The Constitution shall only be amended in a General Meeting by a motion carried with a two-thirds majority. The amendments shall be publicized 168 hours (seven days) before that meeting.

Article 2. Interpretation

The interpretation of the Constitution of the Club shall rest with the Ex-co.