

# Catholic Society, HKUSU

## Constitution

### SESSION ONE: GENERAL

#### Article 1: Name

The name of the Society shall be the Catholic Society, Hong Kong University Students' Union, herein after referred to as the Society. The Chinese name of the Society shall be 香港大學學生會天主教同學會.

#### Article 2: Status

The Society shall be under the Independent Clubs Association of the Hong Kong University Students' Union. The Society shall be a constituent member of the Hong Kong Federation of Catholics Students.

#### Article 3: Aims

The aim of the Society shall be four-fold:

- 3.1 To bear witness to the Lord Jesus Christ.
- 3.2 To help Catholics in reflecting Catholic faith and living as disciples of Jesus Christ.
- 3.3 To cultivate Catholic faith in the University.
- 3.4 To promote the social consciousness of the Catholics and make appropriate response to social and University affairs.

#### Article 4: Patron

The patron of the Society shall be the Catholic Bishop of H. K.

#### Article 5: Session

The Society session shall commence with the conclusion of the Annual General Meeting of the following year.

### SESSION TWO: MEMBERSHIP

#### Article 1: Full Membership

All Catholic students in the University shall be Full Membership of the Society upon registration. They shall be entitled to vote, nominate candidates and be nominated for candidature to the Society's Executive Committee.

#### **Article 2: Associate Membership**

Any Non-Catholic student in the University wishing to abide by the Constitution of the Society is eligible to become an Associate Member of the Society.

#### **Article 3: Honorary Members of the Society**

All Catholic staff members in the University, together with the Spiritual Director, the President and the 3 Vice-President shall be the Honorary Members of the Society.

#### **Article 4: Terms of Membership**

The term of yearly membership starts from the 1st September of every year and ends on 31st August of the coming year. Yet term of membership would automatically terminate upon leaving.

#### **Article 5: Registration**

Any member upon registration thereby signifies this recognition of the aims of the Society and his willingness to undertake his obligation and responsibilities of fulfilling these aims.

#### **Article 6: Annual Contribution**

An Annual Contribution would be welcomed.

### **SESSION THREE: GENERAL MEETING**

#### **Article 1: Authority**

The General Meeting shall possess the highest authority in all matters affecting the Society.

#### **Article 2: Annual General Meeting**

Annual General Meeting of the Society shall be convened by the Chairperson of the Society and held within January. A president (a member or the Catholic staff, or a graduate member of the Society), 3 vice-presidents and together with the Executive Committee shall be elected.

#### **Article 3: Extraordinary General Meeting**

All Extraordinary General Meetings shall be convened at the request of the Executive

Committee or on a requisition in writing to the Chairperson signed by not less than 20 members.

#### **Article 4: Voting**

At all General Meetings of the Society, all matters shall be decided by a simple majority of votes of those present and voting. In the event of an even votes, the Chairperson shall give the casting vote.

#### **Article 5: Notice**

A notice of Annual General Meeting of the Society and the agenda thereof shall be posted seven clear days before the Annual General Meeting. And a notice of Extraordinary General Meeting of the Society and the agenda thereof shall be posted three days before the Extraordinary General Meeting.

#### **Article 6: Quorum**

At all General Meetings, at least 20 voting members of the Society will form a quorum.

### **SESSION FOUR: ELECTION**

#### **Article 1: Annual Election**

The Annual Election of the Society shall be held on the Annual General Meeting as stated in Section Three, Article 2.

#### **Article 2: Nomination**

Nomination for the posts in the Executive Committee, as stated in Section 5, Article 1, shall be opened 7 days and closed 3 days before the Annual General Meeting.

### **SESSION FIVE: THE EXECUTIVE COMMITTEE**

#### **Article 1: Composition**

The Executive Committee of the Society shall include the following:

- Chairperson
- Spiritual Vice-Chairperson
- Internal Vice-Chairperson
- External Vice-Chairperson
- 2 Spiritual Secretaries
- Internal Secretary
- External Secretary
- Social Affairs Secretary
- General Secretary

- Financial Secretary
  - Publication Secretary
  - Past Representative
- and not more than 4 Committee Members

## **Article 2: Function**

The functions of the Executive Committee shall be:

- 2.1 To arrange meetings and other activities in accordance with the aims of the Society.
- 2.2 To appoint Sub-Committee whenever necessary.
- 2.3 To recommend, invite, or elect for the current year a person or persons for any vacancy or vacancies which may occur in the President, the Vice-Presidents and the Executive Committee.
- 2.4 To be responsible for the development of the cells.
- 2.5 To maintain the unity of the Society.

## **Article 3: Meeting**

- 3.1 Committee Meetings shall be convened by the Chairperson at least once a month.
- 3.2 A simple majority shall form a quorum at all Committee Meetings.

## **Article 4: Duty**

- 4.1 The Chairperson shall be the chief executive of the Society and shall preside at all Committee Meetings.
- 4.2 The Spiritual Vice-Chairperson shall be responsible for all the spiritual affairs of the Society.
- 4.3 The Internal Vice-chairperson shall assist the Chairperson in all matters concerning the Society.
- 4.4 The External Vice-Chairperson shall be responsible for all matters relating to the external affairs of the Society.
- 4.5 The Internal Secretary shall be responsible for organizing all the social functions within the Society with the aims of promoting and improving the relations among the Catholics and Catholic groups of the Society.
- 4.6 The External Secretary shall assist the External Vice-Chairperson for all matters relating to the external affairs of the Society. He/She shall be an official representative of the Society to H.K.F.C.S.
- 4.7 The Spiritual Secretaries shall assist the Spiritual Vice-Chairperson in all Spiritual Affairs of the Society.
- 4.8 The General Secretary shall be responsible for general correspondence, minutes of all meetings and the Annual Report of the Society.
- 4.9 The Financial Secretary shall be responsible for all financial matters relating to the Society and shall present an audited account of the finance of the Society at the Annual Meeting.
- 4.10 The Publication Secretary shall be the Chairperson of the Publication sub-committee approved by the Executive Committee, and responsible for the publication of the Society, within the assistance of such sub-committee.
- 4.11 The Social Affairs Secretary shall be the Chairperson of the Social Affairs sub-committee approved by the Executive Committee, and responsible for promoting social consciousness of the Society, within the assistance of such sub-committee.
- 4.12 The Missionary Affairs Committee, as approved by the Executive Committee, shall be directed by the Spiritual Vice-Chairperson and the 2 Spiritual Secretaries and shall promote the missionary Affairs of the Society in cultivating Catholic faith in the University.
- 4.13 The Past Representative shall act as a consultative capacity in the Executive Committee.
- 4.14 The Committee Member shall assist in the general running of the Society.

## **SESSION SIX: CELLS**

**Article 1:**

The Cells shall be the integral units of the Society.

**Article 2:**

Cells shall be composed of members meeting regularly and frequently so as to achieve the aims of the Society.

**Article 3:**

2 Cell-Coordinators shall be selected by each cell annually and be responsible for coordinating the activities of the cell.

**SESSION SEVEN: SPIRITUAL DIRECTOR****Article 1:**

The Spiritual Director shall be the Warden of Ricci Hall Ex-Officio.

**Article 2:**

The Spiritual Director shall give advice on all matter concerning the Society.

**SESSION EIGHT: CONSTITUTION****Article 1: Amendment**

The Constitution shall not be amended except by a Motion carried at a General Meeting. A notice intimating the amendments shall be posted 7 clear days before the General Meeting.

**Article 2: Interpretation**

The interpretation of the Constitution shall rest with the Executive Committee during its term of office.

Amended on 17<sup>th</sup> January, 2004