

CONSTITUTION OF ASTRONOMY CLUB, HKUSU

ENACTMENT HISTORY

28th January 2011 [2010-2011 AGM] Amended

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ARTICLE I: INTERPRETATION

Unless otherwise defined in the Constitution, capitalized terms in the Constitution shall have the same meaning as those defined in the Constitution of Hong Kong University Students' Union and Hong Kong University Students' Union Independent Clubs Association. (*Appended in 2010-2011 AGM*)

ARTICLE II: NAME

The name of the Club shall be "Hong Kong University Students' Union Astronomy Club" (香港大學學生會天文學會), hereinafter referred to the Club. (*Amended in 2010-2011 AGM*)

ARTICLE III: AIMS

1. The purpose of the Club shall be:
 - 1.1 to exchange and promote astronomy knowledge through field observation experience among all members of the Club;
 - 1.2 to foster friendship among all members of the Club; and
 - 1.3 to serve society by popularizing the knowledge of astronomy.

ARTICLE IV: FULL MEMBERSHIP

1. All Full Members of Hong Kong University Students' Union, hereinafter referred to the Union, shall become Full Members of the Club on payment of an annual subscription fee.
2. Full Members of the Club shall have the right to:
 - 2.1 use all facilities provided by the Club for the general use of its members;
 - 2.2 attend functions and general meetings of the Club;
 - 2.3 speak, propose, second motions and vote in general meetings of the Club; and
 - 2.4 nominate and be nominated as the Executive Committee member in the election in general meetings of the Club.

ARTICLE V: GRADUATE & STAFF MEMBERSHIP

1. Graduates of the University of Hong Kong, not being Full Members of the Union, shall become Graduate Members of the Club on payment of an annual subscription fee.
2. Staff of the University of Hong Kong, not being Full Members of the Union, shall become Staff Members of the Club on payment of an annual subscription fee.
3. Graduate Members and Staff Members shall have the right to enjoy privileges listed in clauses 2.1 and 2.2 under ARTICLE IV: FULL MEMBERSHIP. They shall have full speaking right but no voting right in general meetings.

ARTICLE VI: TERM OF MEMBERSHIP

1. The term of yearly membership starts from the date of registration and ends at 31st July of the coming year. (*Amended in 2010-2011 AGM*)

ARTICLE VII: THE EXECUTIVE COMMITTEE

1. The Executive Committee shall consist of the following members, in which (a) and (e) are mandatory: (*Amended in 2010-2011 AGM*)
 - (a) Chairman or Chairlady;
 - (b) Internal Vice-chairman or Internal Vice-chairlady;
 - (c) External Vice-chairman or External Vice-chairlady;
 - (d) Honorary Secretary;
 - (e) Honorary Treasurer;
 - (f) 3 Publicity Secretaries; (*Amended in 2010-2011 AGM*)
 - (g) 3 Publication Secretaries; (*Amended in 2010-2011 AGM*)
 - (h) 3 Academic Secretaries; (*Amended in 2010-2011 AGM*)
 - (i) 4 Stewards or Stewardesses; and (*Amended in 2010-2011 AGM*)
 - (j) Past Representative. (*Amended in 2010-2011 AGM*)

2. A simple majority shall form a quorum for Executive Committee meetings.
3. *(Repealed in 2010-2011 AGM)*
4. *(Repealed in 2010-2011 AGM)*
5. *(Repealed in 2010-2011 AGM)*
6. *(Repealed in 2010-2011 AGM)*

ARTICLE VIII: DUTIES OF THE EXECUTIVE COMMITTEE OFFICIALS

1. The Chairman or Chairlady shall be the chief executive of the Club and shall preside all the Executive Committee meetings.
2. The Internal Vice-chairman or Internal Vice-chairlady shall:
 - 2.1 assist the Chairman or Chairlady in all his/her duties;
 - 2.2 be responsible for coordinating all internal affairs of the Club; *(Amended in 2010-2011 AGM)*
 - 2.3 be the acting Chairman or Chairlady in the absence of the Chairman/Chairlady; and
 - 2.4 attend all the Executive Committee meetings.
3. The External Vice-chairman or External Vice-chairlady shall:
 - 3.1 be responsible for coordinating all external affairs of the Club;
 - 3.2 be the acting Chairman or Chairlady in the absence of both the Chairman/Chairlady and the Internal Vice-chairman/chairlady; and
 - 3.3 attend all the Executive Committee meetings.
4. The Honorary Secretary shall:
 - 4.1 be responsible for the general correspondence of the Club;
 - 4.2 be the minutes-taker of the Executive Committee meetings of the Club;
 - 4.3 be in charge of all forms of the membership information of the Club;
 - 4.4 prepare the Year Plan and Annual Functional Report; and *(Amended in 2010-2011 AGM)*
 - 4.5 attend all the Executive Committee meetings.
5. The Honorary Treasurer shall:
 - 5.1 be responsible for the financial matters of the Club;
 - 5.2 prepare the Financial Budget and Annual Financial Report; and *(Amended in 2010-2011 AGM)*
 - 5.3 attend all the Executive Committee meetings.
6. The Publicity Secretary shall:
 - 6.1 be responsible for coordinating all means of publicity of the Club; and
 - 6.2 *(Repealed in 2010-2011 AGM)*
 - 6.3 attend all the Executive Committee meetings.

7. The Publication Secretary shall:
 - 7.1 be responsible for coordinating all general publications of the Club; and
 - 7.2 attend all the Executive Committee meetings.
8. The Academic Secretary shall:
 - 8.1 be responsible for all the astronomy-related academic affairs of the Club;
(Amended in 2010-2011 AGM)
 - 8.2 enhance astronomical knowledge among Executive Committee members;
(Appended in 2010-2011 AGM)
 - 8.3 be responsible for the library of the Club; and
 - 8.4 attend all the Executive Committee meetings.
9. The Steward or Stewardess shall:
 - 9.1 be responsible for the management and the maintenance of all the astronomical and camping equipment of the Club; and *(Amended in 2010-2011 AGM)*
 - 9.2 attend all the Executive Committee meetings.
10. The Past Representative shall:
 - 10.1 be a member of the previous Executive Committee(s);
 - 10.2 be responsible for the communication between the previous and present Executive Committees;
 - 10.3 act as a consultant on the working experience of all functions held by the Club; and
 - 10.4 attend all the Executive Committee meetings.

ARTICLE IX: SELECTION OF HONORARY ADVISORS

1. The Executive Committee shall have the right to select the Honorary Advisors of the Club.

ARTICLE X: GENERAL MEETINGS

1. 7% of or 20 Full Members of the Club, whichever the more, shall form a quorum for general meetings. *(Amended in 2010-2011 AGM)*
2. The Extraordinary General Meeting can only be called by the Executive Committee or at the request of 5% of or 15 Full Members of the Club, whichever the more. *(Amended in 2010-2011 AGM)*
3. The notice and agenda of Annual General Meeting or Extraordinary General Meeting shall be released at least 7 or 3 days respectively before the meeting. *(Amended in 2010-2011 AGM)*

4. The Executive Committee members of the Club shall be elected at the Annual General Meeting held within the period from the first day of January to the last day of February each year. They shall hold office until the next Annual General Meeting. (*Appended in 2010-2011 AGM*)
5. Open nomination for new Executive Committee shall start 7 days before the Annual General Meeting. (*Appended in 2010-2011 AGM*)
6. The candidate list shall be announced within 24 hours after closed nomination. (*Appended in 2010-2011 AGM*)
7. Upon resignation of any members of the Executive Committee, the vacancy shall be filled by Full Members of the Club appointed as an acting Executive Committee member. (*Appended in 2010-2011 AGM*)

ARTICLE XI: INTERPRETATION AND AMENDMENT OF CONSTITUTION

1. The interpretation of the Constitution shall rest with the Executive Committee of the Club. (*Amended in 2010-2011 AGM*)
2. The amendment of the Constitution shall be passed with a two-thirds majority in a general meeting. (*Appended in 2010-2011 AGM*)