

Constitution of
Hong Kong University Students Union Cultural Association
(Amended in March 2011 – CM1)

Section I Interpretation

In this context, unless otherwise requires, the following terms shall have the following meanings:

<u>Term</u>	<u>Meaning</u>
“the Association”	Hong Kong University Students’ Union Cultural Association
“the Union”	Hong Kong University Students’ Union
“Union Council”	Hong Kong University Students’ Union Council
“Cultural Clubs”	All Clubs or Societies affiliated or partially affiliated to the Union through the Cultural Association
“Cultural Council”	Hong Kong University Students’ Union Cultural Association Council
“Cultural Councilor”	Councilor of Cultural Association Council
“Union Councilor”	Councilor of Union Council
“AGM”	Annual General Meeting
“EGM”	Extraordinary General Meeting

Section II General

Article 1 Name

The name of the Association shall be the Hong Kong University Students’ Union Cultural Association.

Article 2 Membership

All Clubs affiliated to the Students’ Union promoting arts (including the literary, performing, visual and film arts) and intellectual games shall form the Association.

Article 3 Authority

The highest authority of the Association shall be the Cultural Council.

Article 4 Aims

The aims of the Association shall be:

- a. to promote cultural activities in Hong Kong University Students' Union;
- b. to encourage arts (including the literary, performing, visual and film arts) and intellectual games among members of the Union and the general public;
- c. to raise standard of cultural activities among students; and
- d. to represent the interests of Cultural Clubs or Societies in the Union and act as a bridge between the Union and the Cultural Clubs or Societies.

Article 5 Session

The Session of the Association shall commence on the first day after the First Cultural Council Meeting and terminate with the moment preceding the commencement of the First Meeting of the next Cultural Council Session.

Section III Hong Kong University Students' Union Cultural Association Council

Article 1 Name

The name of the organization formed under this section shall be the Hong Kong University Students' Union Cultural Association Council.

Article 2 Functions

The functions of the Cultural Council shall be:

- a. to represent the Cultural Clubs in such matters as affecting their interests;
- b. to promote mutual understanding and to provide a recognized means of communication among the Executive Committee and the Cultural Clubs; and
- c. to supervise the Executive Committee and the Cultural Clubs so as to prevent them from acting contrary to this Constitution.

Article 3 Cultural Council Chairperson

- a. The Chairperson of the Cultural Council shall be elected at the First Cultural Council Meeting of the current session from Cultural Councilors, of the previous session. The elected Chairperson shall be a Union full member and not the President of the previous session. In case the Chairperson so elected is a Councilor of the current session, he/she shall resign from the original representation in the Cultural Council and his/her representation be substituted.
- b. The Chairperson of the Cultural Council shall take the Chairmanship at all meetings of the Cultural Council.

- c. In the absence of the Chairperson of the Cultural Council, a Cultural Councilor shall be appointed by the Cultural Council to take the Chairmanship for that meeting.
- d. Cultural Council Chairperson shall resign only with a motion carried by two-third majority in Cultural Council.

Article 4 Cultural Council Honorary Secretary

- a. The Cultural Council Honorary Secretary shall be elected at the First Cultural Council Meeting.
- b. The Honorary Secretary of Cultural Council shall take and prepare all minutes of the Cultural Council and shall have full speaking right as an information provider but shall not vote.
- c. The Honorary Secretary of Cultural Council shall be in-charge of the annual election.
- d. In case of the absence of the Honorary Secretary, a Cultural Councilor shall be appointed by the Cultural Council as the Honorary Secretary for that particular Cultural Council Meeting and shall be responsible in taking and preparing the minutes of that meeting, but such Councilor shall not lose his/her original voting right.
- e. The Honorary Secretary of Cultural Council shall resign only with a motion carried by two-third majority in Cultural Council.

Article 5 Composition

- a. The Cultural Council Chairperson
- b. The Cultural Council Honorary Secretary
- c. All members of the Executive Committee
- d. The Chairperson of each Cultural Club
- e. The President of the previous session
- f. Three past Cultural Council Representatives

Article 6 Official Observer

Acting executive committee members and representative of partially affiliated Cultural Clubs shall be the official observer and shall enjoy speaking right but not voting right.

Article 7 Representation

The Cultural Council Chairperson shall be informed at least 24 hours before the commencement of Council Meeting of any change of representatives in the Cultural

Council.

Article 8 Business

- a. To receive, consider, approve, or approve with amendment, the Annual Budget Estimates of the Association presented by the Cultural Council Finance Committee before they are presented to the Union Council.
- b. To arrange, manage and control in co-operation with any Cultural Club, any Intervarsity functions and competition, if any;
- c. To consider any protest, alleged infringements of Constitutions and by-laws and such matters as may be placed before the Cultural Council in which the decision of the Cultural Council shall be final;
- d. To receive and adopt, from time to time, reports from the various standing committees of the Cultural Council;
- e. To frame the by-laws of the Association;
- f. To frame the internal and financial regulations of the Association;
- g. To monitor the functioning of Cultural Clubs and to receive and adopt, from time to time, reports and plans from the Cultural Clubs;
- h. To appoint the members of the Standing Committee;
- i. To receive the resignation of the Cultural Council Chairperson, the Honorary Secretary, and the executive committee members;
- j. To appoint a representative from the present executive committee to represent the Association in the Union Council;
- k. To receive and adopt the respective financial budget and half-yearly report of Clubs and standing committees.

Article 9 Meeting

- a. The Cultural Council shall meet at least once every session.
- b. Meetings of the Cultural Council shall be convened by the Chairperson of the Cultural Council, or at the request of the President of the Association or at the request of any member of the Cultural Council seconded by one fifth of Cultural Councilors.
- c. At any Cultural Council meetings no less than 50% of the voting members of the Cultural Council shall form a quorum (including the Cultural Council Chairperson).
- d. Unless the Cultural Council shall decide otherwise, all meetings of the Cultural Council shall be opened for all members of the Union to attend. Members so attending shall be permitted to speak only with the approval of the Cultural Council and shall not vote.

- e. Notices of all Cultural Council Meetings and the agenda thereof shall be posted five clear days beforehand. Such notices and agenda shall be sent to all Cultural Councilors.
- f. An emergency meeting of the Cultural Council shall be convened by the Chairperson of the Cultural Council or at the request of the President of the Association or at the request of any member of the Cultural Councilors seconded by one fifth of the Councilors. A notice of such meeting and the agenda thereof shall be posted 24 hours beforehand. Such notice shall be sent to all Cultural Councilors.
- g. The First Council Meeting
 - i) The First Council Meeting shall be held within the last week of March.
 - ii) Composition of the First Council Meeting:
 - 1. The Cultural Council Chairperson
 - 2. The Cultural Council Honorary Secretary
 - 3. The outgoing Executive Committee
 - 4. The incoming and outgoing Chairpersons of Cultural Clubs
 - 5. The President of the last session
 - 6. The Past Cultural Council Representatives from last Council session
 - iii) The business of the First Council Meeting shall be:
 - 1. To receive and adopt the Annual Report of the outgoing executive committee members and Past Cultural Council Representatives.
 - 2. To receive and adopt the Financial Report of the outgoing session prepared by the Financial Secretary.
 - 3. To elect the Executive Committee members for the coming session.
 - 4. To formulate the policy of the coming session.
 - 5. To receive the Policy Address from the President elected.
 - 6. To elect a Cultural Council Chairperson for the coming session.
 - 7. To elect a Cultural Council Honorary Secretary for the coming session.
 - 8. To elect three past Cultural Council Representatives from the outgoing session.

Article 10 The Cultural Council Chairperson and Past President

The Cultural Council Chairperson or the President of the previous session who ceases to be a Full Member of the Union during his term of office in the current Cultural Council shall hold office till the end of the current session.

Article 11 Vote of confidence

Any Executive Committee who ceases to be a Full Member of the Union during his term of office in a session may continue to hold office till the end of that session upon a vote of confidence being passed to him by the two-third majority of Cultural Council.

Article 12 Vote of No-Confidence

A vote of no-confidence for infringement of the Constitution, negligence of duties, or unbecoming conduct, may be moved against any members of Executive Committee, Cultural Council Chairperson and Honorary Secretary at an Emergency Council Meeting held specifically for the purpose, the person(s) concern shall be terminated from his office once the motion is passed with two-third majority.

Section IV Executive Committee

Article 1 Membership

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|---|------------------|
| a. President | (1 Post) |
| b. Deputy President | (1 Post) |
| c. General Secretary | (1 Post) |
| d. Financial Secretary | (1 Post) |
| e. Programme Secretary | (1 or 2 Post(s)) |
| f. Publicity and Publications Secretary | (1 or 2 Post(s)) |

Article 2 Function

The function of the Executive Committee shall be:

- a. To formulate the policies of the Association in accordance with its aims;
- b. To carry out the resolutions of the Cultural Council Meetings;
- c. To maintain day-to-day administration of the Association.

Article 3 Responsibility and Accountability

The Executive Committee shall be responsible and accountable to the Cultural Council for all its actions.

Article 4 Duties of Individual members

- a. The President shall:
 - (i) be the chief executive of the Association;
 - (ii) be the Chairperson of the Executive Committee;
 - (iii) represent the Association in the Union Council, the Union Executive Committee and the Union Council Constitution Review Committee;
- and

- (iv) co-ordinate Cultural Clubs.
- b. The Deputy President shall:
 - (i) assist the President in all his/ her duties;
 - (ii) be responsible for public and social relations of the Association; and
 - (iii) be the Acting President when the President is absent from office.
- c. The General Secretary shall:
 - (i) conduct the general correspondence of the Association; and
 - (ii) take and prepare minutes of all Executive Committee meetings.
- d. The Financial Secretary shall:
 - (i) be responsible for all financial matters of the Association;
 - (ii) be the Chairperson of the Finance Committee;
 - (iii) represent the Association in the Union Finance Committee; and
 - (iv) scrutinize all receipts submitted by all Clubs to the Union Financial Secretary.
- e. The Programme Secretary shall:
 - (i) co-ordinate the activities of all the Cultural Clubs;
 - (ii) be responsible for all functions in the Association;
 - (iii) be the Chairperson of Programme Committee; and
 - (iv) co-ordinate the Intra-University Cultural Competitions.
- f. Publicity and Publications Secretary shall
 - (i) be responsible for promotion of the Association; and
 - (ii) prepare any publicity and publication works of the Association.

Article 5 Resignation

Any Executive Committee member shall resign only with a motion carried by two-third majority in Cultural Council.

Section V Election

Article 1 Annual Election

- a. The Annual Election for the posts of President, Deputy President, General Secretary, Financial Secretary, Programme Secretary/Secretaries, Publicity and Publications Secretary/Secretaries, Cultural Council Chairperson, Cultural Council Honorary Secretary and three past Cultural Council Representatives

shall be held at the First Cultural Council Meeting of the Cultural Council, which shall be held within the last week of March every year.

- b. All Cultural Councilors of the previous session shall enjoy full speaking rights but not voting rights at the First Cultural Council Meeting.
- c. A returning officer from the Union Council shall be invited to the First Cultural Council Meeting as an observer.

Article 2 Nominations

- a. Notice of open nomination for the posts in Article 1 Section IV, Cultural Council Chairperson, Cultural Council Honorary Secretary and three past Cultural Council Representatives shall be posted at least two weeks before the First Cultural Council Meeting. The nomination shall be closed forty-eight hours before the First Council of Cultural Council.
- b. The posts of the Cultural Council Chairperson and three past Council Representatives shall be elected from the members of the Cultural Council of the previous session.
- c. The post of the President shall be elected from the executive members of the Cultural Clubs of the previous session.
- d. Nomination for election shall only be made on forms provided for the purpose. Each form shall contain the name of the candidate together with signatures of a proposer, a seconder and the signature of the candidate signifying his consent, duly signed by the Cultural Council Honorary Secretary, certifying the date of receipt.
- e. The nominees shall be full members of the Union.
- f. The proposers and the seconds of all posts shall be members of First Council Meeting of the Cultural Council.

Article 3 Method of Voting

- a. When there is only one candidate for the post, the present voting members of Cultural Council shall vote for or against the candidate or abstain. The candidate shall be declared elected if a simple majority of votes is cast for the candidate.
- b. When there are two candidates for one post, a straight ballot shall be held. In the event of a tie a re-election shall be held.
- c. When there are more than two candidates for one post, electors shall indicate on their ballot sheets their order of preference for all candidates. Ballot sheets shall be arranged and counted according to the first preference. The candidate at the bottom of the poll on the count shall be declared to have lost, and his votes shall

be distributed among the remainders according to the second preference indicated on them. This process shall be continued until one candidate has a clear majority and he is declared elected.

Article 4 By-election

- a. An Emergency Council Meeting shall be held in case there is a vacancy for any post in the Executive Committee. Nomination and election procedures shall be in accordance with Articles 2 & 3 of Section V above, except that the notice of open nominations shall be posted at least two weeks before the Emergency Council Meeting.

Section VI Cultural Council Standing Committee

All members of Standing Committee shall be appointed in the Second Cultural Council Meeting and their term-of-office shall terminate with Cultural Council. In case of any vacancy in the Standing Committee, the member shall be appointed in the subsequent meeting. A simple majority shall form the quorum of all Standing Committee.

A. Constitution Review Committee

Article 1 Membership

- a. The Cultural Council Chairperson shall be the ex-officio Chairperson;
- b. The President of the Association; and
- c. Three non-executive Councilors of the Cultural Clubs.

Article 2 Function

- a. To keep a regular review of the structure and organization of the Association, the affiliated Clubs, the Cultural Council and the Standing Committees, and to make necessary recommendation to the Cultural Council.
- b. To review the Constitution and By-laws of the Association.
- c. All constitutional revisions of the Clubs shall be submitted to the Committee for advisory consideration before presenting them to the respective general meetings for approval.
- d. To advise the Constitution of affiliated Clubs.
- e. To advise the Cultural Council on all matters concerning the affiliation and disaffiliation of Clubs.

B. Finance Committee

Article 1 Membership

- a. The Financial Secretary of the Association shall be the ex-officio Chairperson;
- b. The President of the Association; and
- c. Three non-executive members of the Cultural Council of the current session.

Article 2 Function

- a. To serve as an advisory body to the Cultural Council on all financial matters.
- b. To present to the Cultural Council the Annual Budget Estimates of the Association.
- c. To supervise the expenditures of the Cultural clubs.

C. Programme Committee

Article 1 Membership

- a. The Programme Secretary of the Association shall be the ex-officio Chairperson.
In case there are two Programme Secretaries, the Cultural Council shall appoint either one as the Chairperson of the Programme Committee;
- b. One member of the Executive Committee;
- c. Two non-executive Cultural Councilors; and
- d. Three full union members.

Article 2 Function

To present the fixture of Intra-University Cultural Game, if any, and to coordinate the schedules of all cultural activities organized by the Association to the Cultural Council.

D. Appeal and Disciplinary Committee

Article 1 Membership

- a. The Cultural Council Chairperson shall be the ex-officio Chairperson;
- b. The Cultural Council Honorary Secretary shall be the secretary, enjoying full speaking right but not voting right;
- c. One Past Council Representative;
- d. Two non-executive Cultural Councilors (excluding Cultural Council Past Representative);
- e. Two Executive Committee members of the current session; and
- f. The President of the Association.

Article 2 Function

- a. To investigate and decide on all the misconduct and disputes arising from the Intra-University competition.

- b. To impose disciplinary actions on the Cultural Clubs in case of breaching this Constitution, by-laws or other governing documents of the Union, or on participating parties in case of breaching relevant regulations of games.
- c. To look into the complaints on the activities and functioning of Cultural Clubs and Executive Committee.
- d. To send letter of warning to Cultural Clubs or Societies which have violated the Union Internal Regulation, the Constitution of the Association, the by-laws of the Cultural Council, the Internal Regulation of the Association, and/or the Financial Regulations of the Association.

Article 3 Authority

The penalties imposed by and decisions made by the Appeal and Disciplinary Committee shall be final, unless the contrary decision is adopted in Cultural Council.

Article 4 Procedure

- a. The Appeal and Disciplinary Committee shall only handle a case directed to the Cultural Council Chairperson in writing within three working days after the match with the appeal fee of \$100, which will be returned if the appeal is successful. If the appeal is defeated, such appeal fee will be transferred to the account of the stationery of the Association.
- b. The Committee shall meet within the period of 2 to 5 days after receiving the letter of the appeals.
- c. Written notice of the meeting shall be sent to all members, appellant, respondents and other persons deemed necessary by the Chairperson at least 24 hours before the meeting.
- d. No penalty shall be imposed upon any accused person/team before the Committee had decided otherwise.
- e. The Committee shall present a full report of the penalties imposed and the decision made on the appeals to the Cultural Council.

Article 2 Appointment System of Non-executive Cultural Councilors

- a. lots shall be drawn in the first Council Meeting of a new session to appoint the non-executive Cultural Councilors into the Appeal and Disciplinary Committee;
- b. A ranking order of units comprising 2 non-executive Cultural Councilors shall be construed after the lots drawing procedure;
- c. Each pair of non-executive Cultural Councilors shall be appointed by the Cultural Council Chairperson, in face of a rising disciplinary issue;
- d. The appointment of the pair of non-executive Cultural Councilors shall be made

- according to the ranking order on a rotation basis; and
- e. In cases of conflict of interest or when the next appointed non-executive Cultural Councilor becomes the subject of scrutiny, the appointment of non-executive Cultural Councilors shall automatically shift to the next pair according to the ranking order.

Article 3 Function

- a. To give advice to the Cultural Council on all disciplinary matters concerning the Cultural Clubs, Executive Committee, Cultural Councilors and Official Observers of the Cultural Council;
- b. To send letter of warning to Cultural Clubs or Societies which have violated the Constitution, the By-law, the Internal Regulations of the Association or other governing documents of the Union;
- c. To look into complaints on the activities of Cultural Clubs and functioning of the Executive Committee;
- d. To look into issues that obstruct the smooth running of the Association; and
- e. To submit an Annual Report on all disciplinary issues to the Cultural Council.

Article 4 Authority

The penalties imposed by and decisions made by the Appeal and Disciplinary Committee shall be final, unless the contrary decision is adopted in Cultural Council.

Section VII Cultural Clubs

Article 1 Title

- a. All Clubs promoting arts (including the literary, performing, visual and film arts) and intellectual games shall be eligible to apply for affiliation to the Union through the Association.
- b. All Cultural Clubs shall be affiliated to the Union, and shall observe the rules and standing orders of the Union.
- c. Affiliated Cultural Clubs must state explicitly in titles such as in the letterheads, their affiliation to the Union, in both English and Chinese, with the initials "HKUSU" in English and "香港大學學生會" in Chinese.

Article 2 Members of the Cultural Clubs

- a. Full members of Cultural Clubs shall be full Union members who have duly registered and paid the membership fees of the Club.

- b. The membership of a Club shall be open to all Union members. A Club may refuse membership to a Union member only with the approval of the Cultural Council.
- c. Only full members of the Union may register as full members of a Cultural Club. Full members of a Club, apart from enjoying the services/welfare provided by the Club, shall have the following rights:
 - i) to nominate or to be nominated in an election in all General Meetings;
 - ii) to attend all General Meetings with full speaking right;
 - iii) to propose, to second motions and to vote in all General Meetings, unless he/she is the Chairperson of the General Meeting.
- d. All members shall abide by the rules and the constitution of the Clubs.
- e. The membership term of all Clubs shall begin from the date of registration and end at the upcoming day of 31st July. The membership fee of the Cultural Clubs shall be approved by the Cultural Council annually with the recommendation of the Finance Committee.
- f. The Cultural Council shall have the power to approve certain Clubs to exempt their full members from membership fee. This should be with recommendation of the Constitution Review Committee after considering the followings:
 - 1. Aims, nature of the Club;
 - 2. Financial status;
 - 3. Others.

Article 3 Affiliation

- a. Any forty Union full members desirous of forming a Club may apply for affiliation to the President or the Cultural Council Chairperson, subject to subsequent approval the Union Council. The Cultural Council shall give recommendation on the matter.
- b. A Cultural Club shall be permitted to apply for full affiliation to the Union after a partial affiliated for a period of not less than one year through the Association. The Cultural Council shall have power to approve or to disapprove such application, but the final decision shall rest on the Union Council.
- c. When applying for partial affiliation, a proposed Club shall submit to the General Secretary of the Association copies of its proposed constitution together with the signatures of at least forty Union full members. A General Meeting with the presence of a returning officer from the Executive Committee shall be convened

afterwards and with the quorum of at least 20 Union full members, who have signed their names. The following agenda should be discussed:

- (i) To receive and adopt the constitution of the Clubs.
 - (ii) To elect the up-coming Executive Committee
- d. The Cultural Council shall consider the activities of each affiliated Club on the annual report once during each session. If the Cultural Council considers the report unsatisfactory, it shall have the power to recommend the disaffiliation of the club to the Union Council.
- e. All fully affiliated Cultural Club shall have not less than sixty fully registered members.
- f. The representation of all partially affiliated Cultural Clubs shall have speaking rights but not voting rights in the Cultural Council.

Article 4 General Meetings

- a. All Cultural Clubs shall inform all its full members of the arrangements including the date, time, venue and the agenda of the Annual General Meeting in written form at least seven clear days before the meeting. For an Extraordinary General Meeting, the time limit shall be three clear days.
- b. A copy of the written notice shall be submitted to the Executive Committee and Cultural Council Chairperson of the Association at least seven clear days before the commencement of the General Meeting concerned. For an Extraordinary General Meeting, the time limit shall be three clear days.
- c. The following business must be included in the agenda of the AGM:
- (i) To receive and adopt the minutes of the previous AGM;
 - (ii) To receive and adopt the annual report;
 - (iii) To receive and adopt the financial report;
 - (iv) To receive the year plan and financial budget of office-bearers;
 - (v) Election of officials of next session; and
 - (vi) A.O.B.
- d. Cultural Councilors or Union Councilors will be eligible for being a returning officer upon invitation by the Cultural Council Chairperson. The returning

officer of a General Meeting shall fill in a designated Returning Officer Record including the quorum sheet and send back to the Honorary Secretary within 14 clear days after the end of the General Meeting. Any general meeting without the presence of a returning officer shall be considered invalid.

- e. The responsibilities of the returning officer shall be:
 - (i) To report the alleged infringement of relevant constitutions, regulations and the standing orders of HKUSU;
 - (ii) To assist in the execution of relevant constitutions, regulations and the standing orders of HKUSU;
 - (iii) To be a disinterested, independent observer of a General Meeting;
 - (iv) To collect all distributed materials in the General Meeting and submit the materials to the Honorary Secretary;
- f. A returning officer shall not be the member of the Club holding the General Meeting and shall not vote.
- g. All Cultural Clubs shall submit the minutes to the General Secretary within 30 clear days after the end of the General Meeting.
- h. For any General Meeting of Cultural Clubs, 7% of its members or at least twenty full members of the Club, whichever the more, shall form a quorum.
- i. Only full member of the Cultural Clubs shall vote in the General Meeting of the Club. Each full member is entitled to one vote only.
- j. Except with the permission of the Cultural Council, the Annual General Meeting of the Clubs shall be held within the period starting from the first day of January to the last day of March.
- k. Any General Meeting convened not in accordance with the above rules shall be declared invalid, with all the resolutions in the meeting void.

Article 5 Nomination, Election, Vacancy and vote of no-confidence

- a. Office-bearers shall be elected in a General Meeting. Only full members shall have the rights to nominate or be nominated in the election.

- b. Nomination of the office-bearers shall be opened to all full members of the Cultural Clubs at least seven days before the General Meeting and closed three days before the General Meeting.
- c. Vacancies in the Committee shall be filled at an Extraordinary General Meeting (EGM) called for that purpose by the Chairperson of the Club if the vacancy is not the post of the Chairperson. In case of vacancy of the Chairperson, a member of the Constitution Review Committee shall take the Chairmanship of the EGM.
- d. In case of any vacancy, the matter shall be resolved in the General Meeting.
- e. Election for all individual posts must be conducted separately.
- f. When there is only one candidate for the post, the attending full members of the Club or Society shall vote for or against the candidate or abstain. The candidate shall be declared elected if a simple majority of votes is cast for the candidate.
- g. Results of election and by-election, and any resignation or vacancy shall be publicized and reported to the President. The result reported to the President shall include the name and corresponding telephone number of each elected or resigning office-bearer.
- h. When there are more than two candidates for one post, electors shall indicate on their ballot sheets their order of preference for all candidates. Ballot sheets shall be arranged and counted according to the first preference. The candidate at the bottom of the poll on the count shall be declared to have lost, and his/ her votes shall be distributed among the remainders according to the second preference indicated on them. This process shall be continued until one candidate has a clear majority and he/ she is declared elected.
- i. Any resignation in the executive committee of the Cultural Club shall be received by the General Meeting of the Club.
- j. A vote of no-confidence for infringement of the Constitution, neglect of duties, or unbecoming conduct, may be moved against an office bearer of a Club at a General Meeting in which the discussion of the vote of no-confidence is one agenda. The person(s) concerned shall be terminated from his office once the

motion is passed. If the vote of no-confidence is moved against the Chairperson of the Club, a member of the Constitution Review Committee, is authorized to take the Chairmanship of the General Meeting in the relevant agenda.

Article 6 Constitution Amendments

- a. Constitution may only be amended in a General Meeting by a motion carried with two-third majority. Detailed proposal or amendment shall be publicized in the notice of General Meeting seven clear days before the event.
- b. The proposed constitution amendment shall be submitted to the Constitution Review Committee for consultation at least one month before the General Meeting.

Article 7 General

- a. A Club shall be governed by an executive committee which comprises no less than four members.
- b. The control of material assets of any Club shall rest in its current committee, and shall rest in the Union on the disaffiliation of the Club.
- c. The Club shall keep the following records:
 - i) membership official record
 - ii) an account book
 - iii) minutes book in which minutes of all General Meetings shall be entered
 - iv) a record of all functions held by the Club
 - v) an inventory book
- d. Affiliation of any Club to the Union shall entail acceptance of, and compliance with the Constitution and Rules of the Union and the Association.

Section VIII Constitution

Article 1 Amendment

The Constitution shall not be amended except by a motion carried with two-third majority at the Cultural Council Meeting.

Article 2 Interpretation

The interpretation of this Constitution shall rest with the Cultural Council.